



TOWN OF PAONIA
TUESDAY, JANUARY 26, 2021
VIRTUAL MEETING AGENDA
6:30 PM

VIRTUAL MEETING
(MEETING WILL NOT BE HELD AT THE TOWN HALL)

TELEPHONE:

DIAL (FOR HIGHER QUALITY, DIAL A NUMBER BASED ON YOUR CURRENT LOCATION):

**US: +1 253 215 8782 OR +1 346 248 7799 OR +1 669 900 9128 OR +1 301 715 8592 OR +1 312 626 6799 OR
+1 646 558 8656**

MEETING ID: 864 1161 4250

EXPLANATION OF PUBLIC COMMENT

*Trustees receive the first opportunity to discuss each agenda item. Following Trustee discussion, the Mayor will open the meeting for public comment. Each person will receive the opportunity to **speak one time on each agenda item**. The Mayor will provide the time allotted for public comment prior to the agenda item discussion. At the end of the time allotted the speaker will be muted and will not be recognized again for discussion of the same agenda item. If you wish to speak, press *9 on your phone to let us know.*

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

Staff Reports

1. Administrator's Report
COVID-19 Update
Public Works & Utilities Report
Police Report
Attorney Report

Treasurer's Report

2. Finance Director's Report

Disbursements

3. Disbursements

Regular Business

4. 2020 Sanitary Survey Follow-Up #3
5. Administrator Evaluation Results
6. Town Administrator Amended Contract

Consent Agenda

7. Regular Minutes:
11/24/2020 - Revised
1/12/2021

Mayor's Report

8. Mayors Written Report for 1/26/2021

Committee Reports

9. Finance & Personnel
Governmental Affairs & Public Safety

Public Works-Utilities-Facilities

Tree Board

Executive Session

10. For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia and Procedural Matters

Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Administrator's Report
COVID-19 Update
Public Works & Utilities Report
Police Report
Attorney Report

Summary:

Notes:

VW – verbal warning
WW – written warning
CIT - citation
CAA – clear adult arrest
UTL – unable to locate
UNF - unfounded

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

Administrators Report for January 26, 2021

Please note: This report is not a comprehensive list of all projects but acts as a highlight for included packet documents, ongoing, and upcoming projects.

Previous Meeting Follow-up:

1. The modification to the order of agenda items is to streamline meetings and was initially modified to decrease in-person contact during in-person meetings in light of COVID-19. Under regular business – which includes unfinished and new business - I have added a # at the end of the item on the agenda when necessary.

Updates:

1. SGM – mapping – submittal by February 1st.
2. SGM – Asset Inventory – submittal by February 1st.
3. JDS Hydro – infrastructure analysis – update included in Public Works Report.
4. SCADA System at 1MG – update included in Public Works Report.
5. COVID-19 sewer testing – update included in Public Works Report.
6. Other Grants:
 - CVRF** - The Town has received its first reimbursement of CARES Act funds from DOLA. The expenditure and reporting cycle for these funds was extended to end of 2021.
 - CDOT Revitalize Main Street** – Second phase – installing tables and bench seating at and around Town Hall is underway with orders shipping to Town March 5th. Benches have been delivered. Installation the week of the 25th. This phase supports the COVID -19 objective to offer outdoors areas for people and reduce congregating inside shops and restaurants.
 - GOCO Parks Master Plan** – The Paonia in Motion website is live! The Town is currently seeking any other key stakeholders to participate in the upcoming steering meetings. The website is paoniainmotion.com.
 - Paonia Youth Center** – Clisset, LLC submitted final plans for center interior rehabilitation. Permits to be issued soon.

Other items:

1. Tree Inventory and Assessment – the State Forest Service inventory and assessment should be complete and received by the end of January 2021.
2. The Marijuana working group have received the materials for review and finalized a meeting schedule. The finalized review draft will come back to the Board at the second meeting in February.

3. The Advisory Water Committee terms were set at the PWUF Committee meeting January 21st. The first meeting has been scheduled for Wednesday, January 27th at 5:00pm. Continued...

Term Expiration August 2024 – Philip Ceriani

Term Expiration August 2023 – Thomas Markle

Term Expiration August 2022 – Mike Drake

4. Building Department – Shum Coda Associates, dba Colorado Code Consulting interim contract is in the packet.
5. Master Plan Update – Working document section 1 & 2 have been provided to the Board and Planning Commission for input prior to joint council/commission meeting.
6. While magnesium chloride is primarily applied on Pan American Avenue and high traffic intersections such as 3rd Street and Grand Avenue, it may be used in other areas, as necessary. This includes spot applications near sidewalks and gutters to break up and prevent further ice accumulation.
7. I am working with Chief Ferguson regarding a process to include restitution reimbursement request with any citation issued - should Town staff need to clear sidewalks of snow and ice following notice to owner/tenant as stipulated in Municipal Code 11-1-20.

Thank you,

Corinne Ferguson

The logo for Paonia, Colorado, is displayed on a light brown rectangular background. The word "PAONIA" is written in large, white, uppercase, sans-serif letters. Below it, the word "COLORADO" is written in smaller, white, uppercase, sans-serif letters, with each letter separated by a small white dot. A thin white horizontal line is positioned below the word "COLORADO".

PAONIA
C • O • L • O • R • A • D • O

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
THE TOWN OF PAONIA, COLORADO,
AND
COLORADO CODE CONSULTING, LLC**

THIS INDEPENDENT CONTRACTOR AGREEMENT (this "Agreement") is entered into this 1st day of January 2021, by and between the Town of Paonia, a Colorado statutory town and political subdivision of the State of Colorado (the "Town"), and Shums Coda Associates, Inc dba Colorado Code Consulting, ("Contractor").

RECITALS

- A. The Town, as a Colorado statutory town located in Delta County, Colorado, has the power and authority, in accordance with the enumerated powers granted to it under the Colorado Constitution and those enumerated powers granted to statutory towns pursuant to C.R.S. 31-15-101 et. seq., to enact and enforce municipal ordinances as codified in the Town's Municipal Code.
- B. The Town is in need of an interim Building Official to conduct building inspection, review certain building permits and demolition permits, provide guidance and feedback on applicant design criteria, and to enforce certain provisions of the Town's Building Code and Zoning Code.
- C. Contractor is in the business of providing professional level building inspection, plan review and code consultation for a number of municipalities in the State of Colorado.
- D. Contractor is duly licensed to serve as the Town's interim Building Official.
- E. The Town and Contractor wish to enter into this Agreement, wherein Contractor shall act as an independent contractor, serving as interim Building Official when needed.

NOW THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**ARTICLE 1
TERM OF CONTRACT**

1. 1.01. This Agreement shall become effective on January 1, 2021 (the "Effective Date") and shall continue in effect until March 31, 2021. Thereafter, this Agreement shall automatically renew for successive one-month periods unless terminated by either party upon ten (10) days' written notice prior to the expiration of the then-current term.

**ARTICLE 2
SERVICES TO BE PERFORMED BY CONTRACTOR**

2.01. Contractor shall perform shall serve as the Town's Building Official.

2.03. Contractor shall determine the method, details and means of performing the above described services; however, the specific work schedule for Contractor shall be agreed upon from time to time between the Town and Contractor.

2.04. Contractor enters into this Agreement, and will remain throughout the term of this Agreement, as an independent contractor. Contractor agrees that Contractor is not and will not become an employee, partner, agent or principal of the Town while this Agreement is in effect. Contractor is not entitled to the rights or benefits afforded to the Town's employees, including disability or unemployment insurance, worker's compensation, medical insurance, sick leave, retirement benefits or any other employment benefits. Contractor is responsible for providing, at Contractor's own expense, disability, unemployment, worker's compensation and other insurance, training, permits and licenses for Contractor.

2.05. Contractor is responsible for paying when due all income taxes, including estimated taxes incurred as a result of the compensation paid by the Town to Contractor for services under this Agreement. Contractor agrees to indemnify the Town against any claims, costs, losses, fees, penalties, interest or damages suffered by Contractor resulting from Contractor's failure to comply with this provision.

**ARTICLE 3
FEES AND OTHER COMPENSATION**

3.01. Contractor agrees to provide the following services for the Town as outlined on the Exhibit A, attached hereto and incorporated herein, hereinafter the "Services"). Contractor shall provide the Services at the following rates:

Building Inspection - \$50.00 per inspection.

Plan Review - \$120.00 an hour. It is anticipated that the actual costs incurred by Contractor in undertaking plan review shall be 65% of a Building Permit Fee for the plans being reviewed, and the Town shall be free to pass on such fees to the Building Permit applicant.

General Consulting Services - \$120.00 an hour

In addition to the foregoing, Contractor shall charge the Town and the Town shall be responsible for reimbursing Contractor's travel time at a flat fee of \$90.00 per visit to the Town by Contractor.

**ARTICLE 4
TERMINATION**

4.01 Termination by Mutual Agreement or Unilaterally: This Agreement may be terminated at any time by mutual agreement in writing or by either party's giving not less than ten (10) days' notice to the other party, specifying the date of termination.

4.02 Automatic Termination: This Agreement shall automatically terminate, without notice, upon the occurrence of any one of the following events: bankruptcy of Contractor, legal disqualification to serve as the Town's Building Official by Contractor, conviction of a crime involving moral turpitude by Contractor or any of Contractor's employees, including fraud, theft, embezzlement or substance abuse, or breach by either party of the terms, conditions, obligations or duties under this Agreement.

ARTICLE 5 GENERAL PROVISIONS

5.01. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the engagement of Contractor by the Town and contains all of the covenants and agreements between the parties with respect to that hiring in any manner whatsoever. Each party to this Agreement acknowledges that no representation, inducements, promises or agreements, orally or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding on either party, except that any other written agreement dated concurrent with or after this Agreement shall be valid as between the signing parties thereto.

5.02. Modifications: Any modification of this Agreement shall be effective only if it is in writing and signed by the party to be charged.

5.03. Waiver: The failure of either party to insist on strict compliance with any of the terms, covenants or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

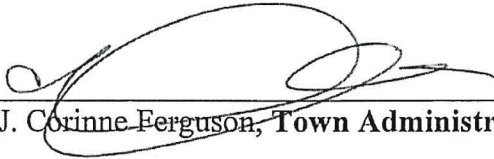
5.04. Partial Invalidity: If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

5.05. Governing Law: This Agreement shall be governed by the laws of the State of Colorado.

5.06. Attorney's Fees: If any legal action is commenced or necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs, and necessary disbursements in addition to any other relief to which that party may be entitled.


This Agreement is executed in the Town of Paonia, County of Delta, State of Colorado, on this 6 day of January, 2021.

TOWN OF PAONIA, COLORADO, a Colorado statutory town:

By: 

J. Corinne Ferguson, Town Administrator

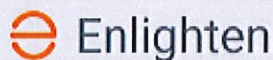
CONTRACTOR: Shums Coda Associates dba Colorado Code Consulting, LLC, a Colorado limited liability company



CHRISTINE QUINERA, Authorized Signer
CHIEF OPERATING OFFICER

Corinne Ferguson

From: Enlighten <donotreply@enphaseenergy.com>
Sent: Thursday, January 14, 2021 9:12 PM
Subject: Monthly Energy Production Report for Paonia Town Hall



Monthly Energy Production Report for Paonia Town Hall

Enphase Energy maximizes your solar energy production and keeps you informed about your system. Your monthly energy report shows how your system performed and how much you contributed to offsetting the global carbon footprint.

For more details on these production results, please visit your [Enphase® system](#).

Week	Peak Power	Energy Produced
12/01/2020 - 12/07/2020	3.91 kW	167 kWh
12/08/2020 - 12/14/2020	3.80 kW	65.0 kWh
12/15/2020 - 12/21/2020	3.47 kW	72.7 kWh
12/22/2020 - 12/28/2020	3.77 kW	119 kWh
12/29/2020 - 12/31/2020	3.65 kW	45.6 kWh
December 2020 Total:		469 kWh
Previous Month Total:		587 kWh
Year to Date:		8.34 MWh

Your **Carbon Offset** for this month: 715 lbs

You have offset the equivalent of: **8 Trees**



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This is an automated system notification from Enphase Energy Inc.,
1420 N. McDowell Blvd., Petaluma, CA 94954, USA.

Public Works Report – 1/26/2021

1. Spillage overflow and plant production spreadsheet: included the packet.
2. Sanitary Survey update: included in the packet.
3. Status with JDS Hydro – Preliminary draft expected March 23rd with final to the Board April 13th.
4. Browns-Hill – Remote iPad initially set to Verizon service. No Verizon service at plant. Waiting for delivery of updated iPad with correct service plan installed.
5. Bulk water system – Delivered. Installation the week of the 25th. Staff training to be scheduled.
6. Small leak on Lamborn Mesa repaired.
7. Snowplow is out – running published route which is updated on the website.
8. Sanding is underway – mag chloride in use.
9. Chipping and hauling ice from gutters and street intersections is underway.
10. Pulling tri-weekly ammonia samples for a baseline. Additives ordered. Following completion of 30-day baseline additives will be introduced and tri-weekly testing will continue during the 30-day treatment and following 30-days to confirm effectiveness. This will result in increased testing costs for the wastewater treatment plant. Working with SGM to complete an enhanced capital improvement plan for wastewater system.
11. Waiting for costs from SGS Labs regarding wastewater sample testing for COVID-19.
12. High School meter installation re-scheduled for February school break.
13. Using cold patch mix for potholes. These are temporary fixes and are not fully remedied until road repair in the area during warm season.
14. Evaluating bids and schedule for street and waterline projects for 2021.
15. Received bids for decommissioning the ½ million reservoir located on Cresthaven Road. Prior to submitting bids to Board for award we plan to complete asbestos testing.
16. Ordering street sign replacements – to include stop signs, yield signs, road name signs, alley speed signs.
17. Annual inventory complete. Next step to input and begin continuous inventory.

1.

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	TO DATE TOTAL
2MG	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	
WATER IN TO PLANT *													
WATER PRODUCED	7,766,020	5,292,550		5,235,420	7,987,170	2,366,490	4,981,710	7,629,290	6,637,950	5,771,900	6,174,560	4,291,500	64,134,560
STORAGE TANK LEVEL	28.32	30.08	30.2	28.83	30.15	25.74	28.68	30.02	30.26	30.24	28.9	29.85	
SPILL AMOUNT	258,420	2,471,220	1,376,871	1,623,500	6,626,170	222,750	424,240	95,520	143,650	716,890	2,184,240	1,175,220	17,318,691
BACK WASH WATER **	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	180,000	193,000	372,640	208,970	2,554,610
WATER SOLD												4,365,850	
TOTAL NUMBER OF TAPS	1,610												

* TO PROVIDE ACCURATE NUMBER TWO METERS NEED UPDATED - ONCE RECEIVED AND INSTALLED WE WILL PROVIDE FLOWS IN TO PLANT

** BACK WASH WATER IS INCLUDED IN PRODUCED WATER BUT IS NOT INCLUDED IN SOLD WATER

system reset - typically caused by power surge or outage

Will include on monthly reports moving forward per PWUF Committee request

Estimated - meter installed Sept 2020

NOTE: DATA IS APPROXIMATION ONLY AND DOES NOT ACCOUNT FOR USAGE ESTIMATION MONTHS, FIRE HYDRANT AND WATERLINE FLUSHES, NON-METERED ACCOUNTS, SPILL AT SPRINGS
 NON-METERED ACCOUNTS INCLUDE BUT ARE NOT LIMITED TO NFAA, SEWER PLANT, TOWN SHOP, PARK HYDRANTS, PARK RESTROOM. WE ARE IN PROCESS OF INSTALLING NO-BILL METERS AT THESE LOCATIONS FOR TRACKING PURPOSES.

SIX RAW WATER SPRINGS CONVERGE AND FEED THE 2MG SYSTEM AT TWO POINTS, KNOW AS THE GERMAN CREEK LINE (GC) AND THE REYNOLDS CREEK LINE (RC).
 SYSTEM RESET - Starts calculation count over and requires manual tracking moving forward

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 01/01/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:22:07	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	UTL
Total Incidents for this Date: 1					

Date Occurred: 01/02/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:49:57	SUSPICIOUS	3RD ST, Paonia, CO	PPD	PPD	
12:18:10	Certified Vin	CEDAR DR, Paonia, CO	PPD	DIST3	
13:40:56	ALARM	DELTA AVE, Paonia, CO	PPD	PPD	
19:21:52	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
20:50:35	911/hangup	COLORADO AVE, Paonia, CO	PPD	PPD	
21:15:56	Medical/transfe	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 6					

Date Occurred: 01/03/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:32:34	Traffic Stop	Niagara AVE., Paonia, CO	PPD	PPD	CIT
17:00:13	RESTR/PROT ORDR	MAIN AVE, Paonia, CO	PPD	PPD	A
Total Incidents for this Date: 2					

Date Occurred: 01/05/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:19:57	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
10:20:07	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 01/06/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:50:48	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
09:52:53	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	UNF
18:28:43	Traffic Stop	SAMUEL WADE RD., Paonia, CO	PPD	DIST3	VW
20:58:08	Traffic Stop	MAIN AVE., Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 4					

Date Occurred: 01/07/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:48:11	MARIJUANA	GRAND AVE, Paonia, CO	PPD	PPD	CIT
15:16:15	Traffic Stop	SAMUEL WADE RD., Paonia, CO	PPD	DIST3	CIT

Total Incidents for this Date: 2

Date Occurred: 01/08/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:43:27	Information	MAIN AVE, Paonia, CO	PPD	PPD	
18:35:38	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW
19:39:33	AGENCY ASSIST	CEDAR LN, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 3

Date Occurred: 01/09/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:02:45	Medical/transfe	DORRIS AVE, Paonia, CO	PPD	PPD	
13:54:36	FRAUD	3RD ST, Paonia, CO	PPD	PPD	
14:23:05	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT
14:33:20	SEX OFFENSE	NIAGARA AVE, Paonia, CO	PPD	PPD	
19:25:42	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
23:10:11	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6

Date Occurred: 01/10/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:58:53	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
17:47:35	TRAFFIC	4TH ST, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 01/11/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:22:20	VIN INSPECTION	DRY GULCH RD, Paonia, CO	PPD	DIST3	
19:20:45	ASSAULT	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 01/13/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:27:28	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:28:41	TOBACCO PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	
14:19:37	911/hangup	GRAND AVE, Paonia, CO	PPD	PPD	
14:52:23	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
17:05:03	Parking Problem	RIO GRAND AVE., Paonia, CO	PPD	PPD	WW
17:50:31	Traffic Stop	SAMUEL WADE RD., Paonia, CO	PPD	DIST3	VW
19:48:24	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	VW
20:32:31	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	VW
22:03:59	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 9

Date Occurred: 01/14/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:40:35	Information	GRAND AVE, Paonia, CO	PPD	PPD	
08:43:00	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	
12:45:00	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	
16:00:22	Traffic Stop	SAMUEL WADE RD., Paonia, CO	PPD	PPD	CIT
19:38:56	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	VW

Total Incidents for this Date: 5

Date Occurred: 01/15/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:26:55	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	UNF
12:49:59	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	UNF
14:33:37	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
15:48:08	ANIMAL CONTROL	4TH ST, Paonia, CO	PPD	PPD	VW
17:18:59	Traffic Stop	5TH St, Paonia, CO	PPD	PPD	CIT
17:28:36	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT
21:21:19	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 7

Total reported: 51

Report Includes:

All dates between `00:00:01 01/01/21` and `00:00:01 01/16/21`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



DEVOR & PLUMHOFF, LLC
Attorneys and Counselors at Law

Bo James Nerlin
bo@coloradowestlaw.com

MEMORANDUM

To: Board of Trustees, Town of Paonia
From: Bo James Nerlin, Esq.
Re: Town Attorney Report
Date: 01/22/2021
CC: Ms. Corinne Ferguson

This memo is an outline of the recent projects that I have been working on as the Town Attorney. This memo is to serve as an outline and not a comprehensive list.

Public Comment

Based on some of the concerns raised at the January 12, 2021 Council Meeting, I have been asked to examine the Mayor's ability to limit public comment.

Meetings of the Board of Trustees for the Town of Paonia are subject to and should be conducted pursuant the following: the Colorado Open Meetings Law, 24-6-402, Title 31 regarding statutory Towns, Chapter 2, article 2 of the Town Code, Robert's Rules of Order and Resolution No. 2017-10 adopted by the Town of Paonia.

It is the policy of the open meetings law that public business is not conducted in secret. Absent a statutory authorization, a valid stated purpose to go into executive session, and approval of the Board of Trustees of the same, meetings of the Town of Paonia Board of Trustees are public meetings. The business of the Town should be and is conducted publicly. Notwithstanding this recognized provision, both the Colorado Open Meetings Act, and Colorado case law are silent as to the ability that the public has to provide public comment. Pursuant to the case of *Henderson v. City of Ft. Morgan*, 277 P.3d 853, it is recognized that the public should have access to the meetings of local public bodies and be able to observe the decision-making process. The Colorado Attorney General's Office recently issued a white paper further noting that the Colorado Open Meetings Act does not require a public comment period, and that the purpose of the open meeting laws is to allow for the public to observe and not necessarily participate.

Under the Town Municipal Code, there is not a section that addresses or provides for public comment. Pursuant to Sec 2-2-20 of the Municipal Code, the Mayor shall preside over all meetings of the Board of Trustees. This is also recognized under the Town's Rule of Procedure for public meetings, Resolution No. 2017-10, Section 2. Also, under Resolution No. 2017-10, is the ability of the public to provide comment, see Section 8. Section 8 of Resolution No. 2017-10 is silent as to whether a member of the public can provide multiple comments or speak more than once for a single agenda item. Based on the foregoing, it is my opinion that the public is allowed to make comments on each agenda item pursuant to Resolution No. 2017-10, but the Mayor has

the authority to place restrictions on the comments, such as limiting it to one comment per person, or three minutes of comments per person. Please note that this analysis applies simply to regular agenda items and does not apply to quasi-judicial matters or public hearings.

Riverbank

The Town received a revised subdivision application from the applicant on January 15, 2021. Staff is reviewing this revised application, and thereafter, to the extent the application is complete, it will be scheduled for a Planning Commission review.

Building Official

Enclosed is a copy of the short-term professional services contract with Colorado Code Consultants.

Town Administrator

Pursuant to the direction provided at the January 12, 2021 Board Meeting, enclosed is a new contract for the Town Administrator.

Finance Report as of 1/20/21 presented at the 1/26/21 meeting:

COMPLETED:

Bank accounts have been reconciled through 12/31/2020. They will be reviewed 1/27/2021.

Payroll for 1/15/21 was completed, reviewed, and released. Gross payroll totaled \$30,046.90. This included the Judge + 16 employees.

Paid our month payment to Norris Retirement approved during the payroll process.

W-2 have been processed and distributed as of 1/20/2021.

1099's are in process. Missing W-9's are being requested.

TO DO:

Chase credit card bill for 12/24/20 – 1/23/21 is not available yet.

The new CD at UBB still needs to be set up and the money still needs to be moved from ColoTrust and Internal Grant account. It has not been completed as other priorities have been pushing it down the list.

ClearGov – Changes, comment, and final numbers have been submitted to Cleargov. Last communication was 1/20/2021, congratulating me on launching our digital budget book and was asking if we were ready to move forward with transparency page. I responded letting them I still had issues to iron out with the Budget Book and that I was ready to move forward.

Audit has begun. It is tentatively scheduled for field work the week of April 12th. Several item from the request list have been uploaded to our file.

PTO still needs reviewed. It's on the TO DO List as time permits.

Since RMHMO will no longer be providing Group Health Insurance I have received quotes from Home Loan and I have requested but have not received quotes from CEBT and County Health Pool.

BUDGET TO ACTUAL UPDATES:

Attached is December month end report (Budget to Actual). This only includes December Actuals. At year end there is a second period 13/20. This report only includes some 13/20 item but not all. The 13/20 period stay open until the audit starts when no further information can be changed for 2020.

The 13/20 period also includes year end entries such as depreciation, fixed assets, debt service, etc.

Notable Items are before all 2020 Account Payable have been paid and year-end entries have been made:

For 2020 we collected 99.41% of certified levied amount.

Legal fees for Administration were budgeted at \$43,580.00 and the town spent \$63,275.09, a difference of \$19,695.09. Riverbank did reimburse the Town for \$11,393.00. The Town paid the Town Attorney \$70,870.35. The Town paid Delta County \$4553.56 for elections.

Building Inspector fees were budgeted at \$40,000.00 and the Town spent \$30,837.50, a savings of \$9,162.50.

Building had a budget of \$47,900.00 for expenses but only spent \$37,391.94.

County sales tax was Budgeted at \$115,000.00 and the Town received \$130,732.10 and increase of \$15,732.10 or 13.68%.

Public Safety had a budget of \$378,969.00 for expenses but only spent \$337,337.71.

The Town did receive \$10,360.00 in park donations.

However, the Town did budget \$159,197.00 in revenue for the parks but only received \$124,023.22.

Fortunately, the Town has budgeted \$159,197.00 in park expenses but only spent \$109,716.39.

For Streets, the Town had budgeted \$168,416.00 for expenses but we spent \$195,206.48 which is an overage of 26,790.48 or 15.91%. We sent \$55,482.55 on Paonia Ditch repair and \$6,962.55 on Main Street. (Both these amounts will be moved to Fixed Assets in the year end entries.)

For Sidewalks, the Town spent the entire reserve on sidewalk projects totaling \$50,817.98.

For Water, the Town had budgeted \$875,612.40 however, the Town only received \$853,505.98 a short fall of \$22,106.42. Fortunately, this was made up in Tap sales before the moratorium went into effect. Tap sales totaled \$45,500.00.

Additionally, the Town had budgeted \$896,796.40 for water expenses and the Town only spent \$711,538.58.

For Sewer, the Town received \$42,500.00 for Tap Sales.

Additionally, the Town had budgeted \$563,406.00 for sewer expenses but only spent \$433,315.02.

Finally, for Trash, the Town had budgeted \$243,780.00 for expenses and only spent \$202,609.42.

All- in-all we had a pretty good year considering!

GRANT UPDATES:

No new information to provide.

Please note: This report is not a comprehensive list of all projects but acts as a highlight of included packet documents, ongoing, and upcoming projects.

ADDITIONAL NOTE: This Town is extremely fortunate to have such a great treasurer to help whenever and wherever he is needed! Thank you, Ross King, for all your time and effort! You are appreciated!

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
ADMINISTRATION										
10-3101	PROPERTY TAXES		-	1,412.75	842.28	472.28	132,272.29	133,063.00	99.41%	(790.71)
10-3103	SALES TAX - TOWN	18,447.87	39,489.90	-	-	-	75,247.95	17,730.00	424.41%	57,517.95
10-3108	PENALTY & INTEREST		-	122.40	44.81	22.15	409.02	300.00	136.34%	109.02
10-3109	DELINQUENT TAX		-	-	-	-	-	50.00	0.00%	(50.00)
10-3110	ABATEMENTS		-	-	-	-	1,215.27			1,215.27
10-32-01	LIQUOR LICENSES		-	75.00	-	350.00	4,240.50	4,000.00	106.01%	240.50
12-32-04	SPECIAL REVIEWS		-	-	200.00	-	1,666.30	2,000.00	83.32%	(333.70)
10-35-04	INTEREST INCOME		417.01	141.98	166.77	464.67	9,690.27	11,200.00	86.52%	(1,509.73)
10-35-05	LATE CHARGES		(50.00)	689.00	659.00	0.11	2,522.11	8,500.00	29.67%	(5,977.89)
10-35-06	OTHER INCOME		-	-	-	-	1.00	250.00	0.40%	(249.00)
10-35-15	REFUND OF EXPENDITURES		8,988.72	-	-	-	11,460.95	-	0.00%	11,460.95
10-35-16	RESTITUTION		592.14	986.90	-	690.83	6,593.64	10,200.00	64.64%	(3,606.36)
10-35-20	GRANT REVENUE	121,750.10	36,270.94	-	15,687.32	1,500.00	175,208.36			175,208.36
		140,197.97	85,708.71	3,428.03	17,600.18	3,500.04	420,527.66	187,293.00	224.53%	233,234.66
10-41-01	MAYOR & TRUSTEES		1,800.00	-	-	1,800.00	7,200.00	7,200.00	100.00%	-
10-41-02	TOWN ADMIN/CONTRACT LABOR		529.09	-	-	-	529.09	(6,470.34)	-8.18%	6,999.43
10-41-03	SALARIES & WAGES		2,364.50	2,900.41	3,106.09	2,371.91	34,044.87	50,938.93	66.83%	(16,894.06)
10-41-04	EMPLOYER FICA		251.78	173.39	182.88	252.20	2,493.53	1,963.94	126.97%	529.59
10-41-05	EMPLOYER MEDICARE		58.90	40.55	42.78	59.00	583.23	459.31	126.98%	123.92
10-41-06	UNEMPLOYMENT TAX	(0.15)	6.18	8.69	9.31	6.21	98.28	69.83	140.74%	28.45
10-41-07	INSURANCE BENEFITS		481.57	481.58	958.24	481.40	4,636.89	3,192.13	145.26%	1,444.76
10-41-08	PENSION BENEFITS		102.20	140.40	146.94	89.40	1,239.33	1,357.20	91.32%	(117.87)
10-41-10	WORKMENS COMPENSATION		-	-	-	-	126.00	126.00	100.00%	-
	CONTRACT LABOR		-	-	-	-	-	-		-
10-41-15	OFFICE SUPPLIES	13.90	237.51	451.64	292.54	221.35	3,175.91	3,675.00	86.42%	(499.09)
10-41-16	OPERATING SUPPLIES	23.43	58.56	38.43	23.13	32.11	651.85	725.00	89.91%	(73.15)
10-41-17	POSTAGE		-	58.20	-	250.05	488.65	1,850.00	26.41%	(1,361.35)
10-41-20	LEGAL SERVICES	2,073.50	6,696.80	4,186.50	2,220.50	4,634.50	63,275.09	43,580.00	145.19%	19,695.09
	ELECTION		-	-	-	-	-	6,500.00	0.00%	(6,500.00)
10-41-21	AUDIT & BUDGET EXPENSE		-	-	-	-	5,290.00	5,170.00	102.32%	120.00
10-41-22	REPAIRS & MAINTENANCE		-	-	-	-	325.00			
10-41-25	TOWN HALL EXPENSE	(607.80)	1,308.48	866.89	916.01	835.67	11,272.11	10,765.00	104.71%	507.11
10-41-26	TRAVEL & MEETINGS	(38.82)	34.54	31.56	124.42	45.22	909.22	10,700.00	8.50%	(9,790.78)
10-41-27	INSURANCE & BONDS	1,000.00	-	-	-	-	4,136.30	3,326.00	124.36%	810.30
10-41-28	UTILITIES	98.82	449.30	345.77	546.28	328.26	4,473.29	4,800.00	93.19%	(326.71)
10-41-29	TELEPHONE		118.35	94.19	94.17	139.68	1,156.85	1,950.00	59.33%	(793.15)
10-41-30	PUBLISHING & ADS	92.88	56.60	-	76.24	133.28	1,605.73	3,600.00	44.60%	(1,994.27)
10-41-31	DUES & SUBSCRIPTIONS	(299.00)	350.00	-	75.00	170.00	9,538.50	8,700.00	109.64%	838.50
10-41-33	DATA PROCESSING	(842.04)	427.71	505.37	2,736.77	961.73	12,814.16	11,825.00	108.36%	989.16
10-41-43	CULTURAL EVENTS		-	38.91	-	-	38.91	-		38.91
10-41-44	HUMAN SERVICES	(18.99)	-	-	-	-	4,300.00	4,290.00	100.23%	10.00
10-41-90	TREASURER'S FEE		-	32.41	18.76	10.51	2,812.74	3,000.00	93.76%	(187.26)
	MISCELLANEOUS	23,426.73	32,883.93	56,567.00	17,542.41	302.78	130,722.85			130,722.85
	TRANSFERS/GRANT EXP	(2,667.84)	8,635.20	7,763.00	5,449.70	13,990.84	53,222.55	4,000.00	1330.56%	49,222.55
		22,254.62	56,851.20	74,724.89	34,562.17	27,116.10	361,160.93	187,293.00	192.83%	173,542.93
		117,943.35	28,857.51	(71,296.86)	(16,961.99)	(23,616.06)	59,366.73	-		59,691.73
	BEGINNING RESERVE						39,303.29	39,303.29		39,303.29
	INCOME	140,197.97	85,708.71	3,428.03	17,600.18	3,500.04	420,527.66	187,293.00		233,234.66
	EXPENDITURE	22,254.62	56,851.20	74,724.89	34,562.17	27,116.10	361,160.93	187,293.00		173,542.93
	ADJUSTMENT									
	NET CHANGE	117,943.35	28,857.51	(71,296.86)	(16,961.99)	(23,616.06)	59,366.73	-		59,691.73
	ENDING RESERVE						98,670.02	39,303.29		98,995.02
	DESIRED					25%	90,290.23			
	EXCESS						8,379.79			

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
BUILDING										
12-31-03	SALES TAX - TOWN	2,000.00	9,432.44	-	-	-	11,432.44	-	0.00%	-
12-32-03	BUILDING PERMITS	-	940.65	1,712.65	1,848.10	2,329.15	26,094.50	47,900.00	54.48%	(21,805.50)
		2,000.00	10,373.09	1,712.65	1,848.10	2,329.15	37,526.94	47,900.00	78.34%	(21,805.50)
12-43-03	SALARIES & WAGES		287.00	429.00	430.50	287.00	3,870.00	3,868.67	100.03%	1.33
	CONTRACT LABOR		4,416.50	1,459.00	2,905.00	-	28,972.50	40,000.00	72.43%	(11,027.50)
12-43-04	EMPLOYER FICA		17.40	26.20	26.10	17.40	237.72	228.90	103.85%	8.82
12-43-05	EMPLOYER MEDICARE		4.06	6.12	6.09	4.06	55.54	53.53	103.75%	2.01
12-43-06	UNEMPLOYMENT TAX		0.86	1.29	1.29	0.86	11.61	11.08	104.78%	0.53
12-43-07	HEALTH INSURANCE		89.87	89.87	178.91	89.89	625.80	6.22	10061.09%	619.58
12-43-08	PENSION		14.20	21.30	21.30	14.20	191.70	184.60	103.85%	7.10
12-43-10	WORKMENS COMPENSATION		-	-	-	-	12.00	12.00	100.00%	-
12-43-15	OFFICE SUPPLIES		-	-	-	-	53.18	500.00	10.64%	(446.82)
12-43-16	OPERATING SUPPLIES		-	-	-	-	-	-	-	-
12-43-17	POSTAGE		-	-	-	1.00	1.00	25.00	4.00%	(24.00)
12-43-20	LEGAL SERVICES		156.00	429.00	-	-	585.00	1,200.00	48.75%	(615.00)
12-43-23	VEHICLE EXPENSE		-	-	-	-	-	-	-	-
12-43-26	TRAVEL & MEETINGS		-	-	-	-	-	-	-	-
12-43-27	INSURANCE & BONDS		-	-	-	-	775.89	775.00	100.11%	0.89
12-43-29	TELEPHONE		-	-	-	-	-	-	-	-
12-43-30	PUBLISHING & ADS		-	-	-	-	-	100.00	0.00%	(100.00)
12-43-31	DUES & SUBSCRIPTIONS		-	-	-	-	135.00	935.00	14.44%	(800.00)
	MISCELLANOUS		-	-	-	-	-	-	-	-
		-	4,985.89	2,461.78	3,569.19	414.41	35,526.94	47,900.00	74.17%	(12,373.06)
		2,000.00	5,387.20	(749.13)	(1,721.09)	1,914.74	2,000.00	-	-	(9,432.44)
	BEGINNING RESERVE						-	-	-	-
	INCOME	2,000.00	10,373.09	1,712.65	1,848.10	2,329.15	37,526.94	47,900.00		(21,805.50)
	EXPENDITURE	-	4,985.89	2,461.78	3,569.19	414.41	35,526.94	47,900.00		(12,373.06)
	ADJUSTMENT									
	NET CHANGE	2,000.00	5,387.20	(749.13)	(1,721.09)	1,914.74	2,000.00	-		(9,432.44)
	ENDING RESERVE						2,000.00			(9,432.44)
	DESIRED					40*50	2,000.00			
	EXCESS						(0.00)			

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
LAW ENFORCEMENT										
14-31-02	S.O. AUTO TAXES		-	2,229.22	2,008.59	1,782.54	20,293.29	18,000.00	112.74%	2,293.29
14-31-03	SALES TAX - TOWN	16,447.87	-	-	-	19,622.17	153,293.37	183,074.00	83.73%	(29,780.63)
14-31-04	SALES TAX - COUNTY	11,916.41	12,144.72	13,831.12	13,475.26	12,242.40	142,648.51	115,000.00	124.04%	27,648.51
14-31-06	CIGARETTE TAX		189.04	130.70	140.58	149.28	1,490.60	1,275.00	116.91%	215.60
14-32-06	VIN INSPECTIONS		155.00	75.00	60.00	115.00	1,195.00	1,200.00	99.58%	(5.00)
14-33-02	MOTOR VEHICLE - \$1.50		-	221.23	224.25	250.50	2,439.83	2,500.00	97.59%	(60.17)
14-33-03	MOTOR VEHICLE - \$2.50		-	325.00	330.00	332.50	3,446.27	3,500.00	98.46%	(53.73)
14-34-01	COURT FINES		-	-	-	250.00	417.28	500.00	83.46%	(82.72)
14-34-02	POLICE FINES		1,222.00	800.00	775.00	554.00	14,075.00	20,000.00	70.38%	(5,925.00)
14-34-03	MISCELLANEOUS FINES-BONDS		5.00	5.00	-	-	373.50	200.00	186.75%	173.50
	SCHOOL (SRO)		-	-	-	-	10,000.00	20,000.00	50.00%	(10,000.00)
14-34-05	DOG TAGS		15.00	10.00	-	-	311.00	750.00	41.47%	(439.00)
14-34-50	PD Grant		-	-	-	-	1,352.68	12,970.00	10.43%	(11,617.32)
		28,364.28	13,730.76	17,627.27	17,013.68	35,298.39	351,336.33	378,969.00	92.71%	(27,632.67)
14-42-02	JUDGE		525.00	525.00	525.00	525.00	4,950.00	8,403.75	58.90%	(3,453.75)
14-42-03	SALARIES & WAGES		20,314.50	17,181.50	25,034.63	17,738.50	209,352.92	245,451.10	85.29%	(36,098.18)
14-42-04	EMPLOYER FICA		55.33	55.33	66.72	54.77	520.20	28,156.77	1.85%	(27,636.57)
14-42-05	EMPLOYER MEDICARE		288.85	243.34	357.21	260.38	3,019.97	#DIV/0!		3,019.97
14-42-06	UNEMPLOYMENT TAX		62.54	53.15	76.70	54.81	643.07	#DIV/0!		643.07
14-42-07	INSURANCE BENEFITS	1,262.30	1,515.88	1,515.88	2,147.98	619.02	18,542.85	20,082.38	92.33%	(1,539.53)
	PENSION BENEFITS		303.22	275.68	371.34	223.20	3,370.13	#DIV/0!		3,370.13
14-42-10	WORKMENS COMPENSATION		-	-	-	-	7,212.00	7,212.00	100.00%	-
14-42-11	FPPA PENSION		1,549.52	1,272.16	1,906.80	1,275.66	15,451.84	#DIV/0!		15,451.84
14-42-12	FPPA D & D		542.32	445.25	667.39	446.48	5,408.15	#DIV/0!		5,408.15
14-42-15	OFFICE SUPPLIES		600.38	-	280.03	97.88	1,266.84	1,100.00	115.17%	166.84
14-42-16	OPERATING SUPPLIES	(389.47)	459.20	202.23	600.24	1,168.63	4,859.89	1,500.00	323.99%	3,359.89
14-42-17	POSTAGE		1.20	1.95	3.80	54.66	230.34	300.00	76.78%	(69.66)
14-42-20	LEGAL SERVICES	292.50	292.50	78.00	295.00	195.00	4,587.88	975.00	470.55%	3,612.88
14-42-22	REPAIRS & MAINTENANCE		360.00	-	-	-	360.00	250.00	144.00%	110.00
14-42-23	VEHICLE EXPENSE	252.52	1,080.59	392.16	333.82	606.52	6,774.79	11,800.00	57.41%	(5,025.21)
14-42-26	TRAVEL & MEETINGS		-	-	25.05	57.66	719.34	6,500.00	11.07%	(5,780.66)
14-42-27	INSURANCE & BONDS		-	-	78.66	-	20,613.36	20,313.00	101.48%	300.36
14-42-28	UTILITIES		179.87	132.14	247.40	130.81	1,768.14	2,200.00	80.37%	(431.86)
14-42-29	TELEPHONE		225.87	201.71	201.68	266.28	2,078.08	4,250.00	48.90%	(2,171.92)
14-42-30	PUBLISHING & ADS		-	-	-	51.88	1,081.16	50.00	2162.32%	1,031.16
14-42-31	DUES & SUBSCRIPTIONS		-	-	6,733.00	-	8,480.52	3,525.00	240.58%	4,955.52
14-42-33	Data Processing		458.17	444.76	407.76	889.52	15,534.83	16,300.00	95.31%	(765.17)
	HUMAN SERVICES		-	-	-	-	551.41	-		-
14-44-01	VET FEES		-	-	-	-	-	-		-
	MISCELLANEOUS		-	-	-	-	-	600.00	0.00%	(600.00)
		1,417.85	28,814.94	23,020.24	40,360.21	24,716.66	337,377.71	378,969.00	89.03%	(42,142.70)
		26,946.43	(15,084.18)	(5,392.97)	(23,346.53)	10,581.73	13,958.62	-		14,510.03
	BEGINNING RESERVE						130,294.91	130,294.91		130,294.91
	INCOME	28,364.28	13,730.76	17,627.27	17,013.68	35,298.39	351,336.33	378,969.00		(27,632.67)
	EXPENDITURE	1,417.85	28,814.94	23,020.24	40,360.21	24,716.66	337,377.71	378,969.00		(42,142.70)
	ADJUSTMENT									
	NET CHANGE	26,946.43	(15,084.18)	(5,392.97)	(23,346.53)	10,581.73	13,958.62	-		14,510.03
	ENDING RESERVE						144,253.53	130,294.91		144,804.94
	DESIRED					25%	84,344.43			
	EXCESS						59,909.10			

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
PARKS										
16-31-03	SALES TAX-TOWN		(9,432.44)	21,409.39	18,007.25	-	94,928.95	118,197.00	80.31%	(23,268.05)
16-33-07	SEVERANCE TAX		-	-	-	1,678.79	4,764.61	8,800.00	54.14%	(4,035.39)
16-33-08	MINERAL LEASING		-	-	-	3,918.97	3,918.97	6,300.00	62.21%	(2,381.03)
16-35-01	RENTS & ROYALTIES		40.00	(2,471.52)	8,543.00	-	7,396.48	6,900.00	107.20%	496.48
16-35-04	GRANT REVENUE	2,654.21	-	-	-	-	2,654.21	10,000.00	26.54%	(7,345.79)
16-35-09	PARK CONTRIBUTIONS		-	200.00	6,000.00	-	10,360.00	-		10,360.00
16-35-10	OTHER AGENCY CONT		-	-	-	-	-	9,000.00	0.00%	(9,000.00)
		2,654.21	(9,392.44)	19,137.87	32,550.25	5,597.76	124,023.22	159,197.00	77.91%	(35,173.78)
16-46-03	SALARIES & WAGES		3,005.19	2,956.85	4,308.81	2,868.76	38,995.66	52,935.52	73.67%	(13,939.86)
16-46-02	CONTRACT LABOR	(8,747.42)	1,817.64	3,969.41	4,978.49	2,913.57	5,787.05			
16-46-04	EMPLOYER FICA		180.53	177.47	258.28	171.96	2,348.98	3,939.75	59.62%	(1,590.77)
16-46-05	EMPLOYER MEDICARE		42.23	41.52	60.40	40.23	549.41	#DIV/0!		549.41
16-46-06	UNEMPLOYMENT TAX		9.01	8.87	12.93	8.60	116.42	#DIV/0!		116.42
16-46-07	INSURANCE BENEFITS		486.79	486.80	969.99	486.79	6,244.73	9,376.73	66.60%	(3,132.00)
16-46-08	PENSION BENEFITS		134.10	134.10	201.15	134.10	1,648.52	#DIV/0!		1,648.52
16-46-10	WORKMENS COMPENSATION		-	-	-	-	1,375.00	1,375.00	100.00%	-
16-46-15	OFFICE SUPPLIES		-	-	8.84	-	16.24	50.00	32.48%	(33.76)
16-46-16	OPERATING SUPPLIES	(73.02)	445.05	29.57	17.79	439.56	4,168.07	4,500.00	92.62%	(331.93)
16-46-17	POSTAGE		-	-	-	49.61	49.61	-		49.61
16-46-20	LEGAL		-	-	-	-	-	-		-
16-46-22	REPAIRS & MAINTENANCE	29.97	49.62	270.43	7.99	341.98	3,699.27	50,025.00	7.39%	(46,325.73)
16-46-23	VEHICLE EXPENSE		(13.00)	119.01	124.00	111.53	1,283.64	1,250.00	102.69%	33.64
16-46-24	RENTALS		-	-	-	-	-	-		-
16-46-25	SHOP EXPENSE	3.89	38.18	631.14	898.63	53.73	2,463.13	1,000.00	246.31%	1,463.13
16-46-27	INSURANCE & BONDS		-	-	-	-	4,079.42	4,045.00	100.85%	34.42
16-46-28	UTILITIES	39.50	731.38	546.25	835.20	522.55	7,177.15	7,500.00	95.70%	(322.85)
16-46-29	TELEPHONE		33.85	33.85	58.86	59.44	481.41	400.00	120.35%	81.41
16-46-30	PUBLISHING & ADS		-	-	-	-	-	50.00	0.00%	(50.00)
16-46-32	FEES & PERMITS		-	-	-	-	748.45	750.00	99.79%	(1.55)
16-46-42	CONTRACT SERVICES		-	-	-	180.50	2,274.13	2,000.00	113.71%	274.13
16-46-70	CAPITAL OUTLAY	(3,628.50)	-	-	5,128.50	43.68	20,901.68	20,000.00	104.51%	901.68
	MISCELLANEOUS	3,628.50	-	-	1,679.92	-	5,308.42			5,308.42
		(8,747.08)	6,960.57	9,405.27	19,549.78	8,426.59	109,716.39	159,197.00	68.92%	(55,267.66)
		11,401.29	(16,353.01)	9,732.60	13,000.47	(2,828.83)	14,306.83	-		20,093.88
	BEGINNING RESERVE						43,163.97	43,163.97		43,163.97
	INCOME	2,654.21	(9,392.44)	19,137.87	32,550.25	5,597.76	124,023.22	159,197.00		(35,173.78)
	EXPENDITURE	(8,747.08)	6,960.57	9,405.27	19,549.78	8,426.59	109,716.39	159,197.00		(55,267.66)
	ADJUSTMENT									
	NET CHANGE	11,401.29	(16,353.01)	9,732.60	13,000.47	(2,828.83)	14,306.83	-		20,093.88
	ENDING RESERVE						57,470.80	43,163.97		63,257.85
	DESIRED					50%	54,858.20			
	EXCESS						2,612.61			

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
STREETS										
20-31-03	SALES TAX-TOWN	-	-	21,409.39	18,007.25	19,622.17	94,007.21	51,804.00	181.47%	42,203.21
20-31-05	FRANCHISE TAX	189.63	3,193.40	6,176.45	1,063.96	3,161.53	49,611.31	58,800.00	84.37%	(9,188.69)
20-32-02	MISCELLANEOUS PERMITS	-	50.00	150.00	150.00	100.00	1,155.00	1,800.00	64.17%	(645.00)
20-33-01	HIGHWAY USERS TAX	3,249.88	3,953.06	3,908.70	4,033.43	4,262.39	44,153.27	48,012.00	91.96%	(3,858.73)
20-33-10	ROAD & BRIDGE	-	-	84.88	50.61	28.37	7,947.15	6,500.00	122.26%	1,447.15
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	275.67	-	-	1,179.14	1,500.00	78.61%	(320.86)
		3,439.51	7,196.46	32,005.09	23,305.25	27,174.46	198,053.08	168,416.00	117.60%	29,637.08
20-45-03	SALARIES & WAGES		3,252.48	3,105.93	4,523.11	3,010.74	41,261.84	53,562.26	77.04%	12,300.42
20-45-04	EMPLOYER FICA		189.27	186.34	271.00	180.38	2,478.15	4,247.76	58.34%	1,769.61
20-45-05	EMPLOYER MEDICARE		44.28	43.59	63.36	42.19	579.63	#DIV/0!		(579.63)
20-45-06	UNEMPLOYMENT TAX		9.45	9.32	13.57	9.02	122.87	#DIV/0!		(122.87)
20-45-07	INSURANCE BENEFITS		524.77	524.78	1,045.95	524.77	6,770.63	13,881.53	48.77%	7,110.90
20-45-08	PENSION BENEFITS		141.20	141.20	211.80	141.20	1,739.90	#DIV/0!		(1,739.90)
20-45-10	WORKMENS COMPENSATION		-	-	-	-	1,691.00	1,691.00	100.00%	-
20-45-15	OFFICE SUPPLIES		-	-	8.84	-	29.97	-		(29.97)
20-45-16	OPERATING SUPPLIES	1.80	4.50	2.95	1.78	56.40	660.94	900.00	73.44%	239.06
20-45-17	POSTAGE		-	-	-	148.83	189.28	50.00	378.56%	(139.28)
20-45-20	LEGAL & ENG SERVICES	390.00	175.50	-	-	380.00	945.50	1,950.00	48.49%	1,004.50
20-45-22	REPAIRS & MAINTENANCE	17.19	6,007.48	629.42	113.70	9,712.04	50,608.21	24,350.00	207.84%	(26,258.21)
20-45-23	VEHICLE EXPENSE	416.28	596.69	2,048.54	370.49	504.39	9,863.65	7,500.00	131.52%	(2,363.65)
20-45-24	RENTALS		-	-	-	-	1,064.00	-		(1,064.00)
20-45-25	SHOP EXPENSE	187.10	62.34	366.39	1,033.27	134.31	3,063.48	4,000.00	76.59%	936.52
20-45-26	TRAVEL & MEETINGS		-	-	-	-	31.66	-		(31.66)
20-45-27	INSURANCE & BONDS		15.75	-	-	-	8,744.63	8,548.45	102.29%	(196.18)
20-45-28	UTILITIES		948.31	863.63	1,557.55	764.15	16,706.39	20,715.00	80.65%	4,008.61
20-45-43	STREET LIGHTING		-	-	-	-	-	-		-
20-45-29	TELEPHONE		55.43	55.43	30.36	88.19	832.41	560.00	148.64%	(272.41)
20-45-30	PUBLISHING & ADS		-	-	-	-	-	60.00	0.00%	60.00
20-45-31	DUES & SUBSCRIPTIONS		1.56	-	-	-	1.56	-		(1.56)
20-45-42	SNOW REMOVAL	3,879.08	165.41	441.88	418.44	-	8,455.65	17,400.00	48.60%	8,944.35
20-45-70	CAPITAL OUTLAY		-	-	15,012.55	22,572.58	39,365.13	-		-
	MISCELLANEOUS		-	-	-	-	-	9,000.00	0.00%	9,000.00
		4,891.45	12,194.42	8,419.40	24,675.77	38,269.19	195,206.48	168,416.00	115.91%	12,574.65
		(1,451.94)	(4,997.96)	23,585.69	(1,370.52)	(11,094.73)	2,846.60	-		42,211.73
	BEGINNING RESERVE						149,340.81	149,340.81		149,340.81
	INCOME	3,439.51	7,196.46	32,005.09	23,305.25	27,174.46	198,053.08	168,416.00		29,637.08
	EXPENDITURE	4,891.45	12,194.42	8,419.40	24,675.77	38,269.19	195,206.48	168,416.00		12,574.65
	ADJUSTMENT									
	NET CHANGE	(1,451.94)	(4,997.96)	23,585.69	(1,370.52)	(11,094.73)	2,846.60	-		17,062.43
	ENDING RESERVE						152,187.41	149,340.81		166,403.24
	DESIRED					50%	97,603.24			
	EXCESS						54,584.17			

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
STREET-CAPITAL IMPROVEMENT										
22-31-05	IMPACT FEE	-	3,961.87	4,001.24	3,983.61	4,231.55	48,150.59	45,107.36	106.75%	3,043.23
22-35-04	SALES TAX - TOWN	-	-	-	-	-	-	-	-	-
22-33-01	HIGHWAY USER TAX	-	-	-	-	-	-	-	-	-
		-	3,961.87	4,001.24	3,983.61	4,231.55	48,150.59	45,107.36		3,043.23
	CONTRACT LABOR	-	-	-	-	-	-	3,000.00		
22-45-22	REPAIRS & MAINTENANCE	-	4,741.54	72,407.54	-	-	85,049.08	205,734.50	41.34%	(120,685.42)
22-45-99	TRANSFER	-	-	-	-	-	-	-		-
		-	4,741.54	72,407.54	-	-	85,049.08	208,734.50		(120,685.42)
		-	(779.67)	(68,406.30)	3,983.61	4,231.55	(36,898.49)	(163,627.14)		123,728.65
	BEGINNING RESERVE						90,775.45	90,775.45		90,775.45
	INCOME	-	3,961.87	4,001.24	3,983.61	4,231.55	48,150.59	45,107.36		3,043.23
	EXPENDITURE	-	4,741.54	72,407.54	-	-	85,049.08	208,734.50		(120,685.42)
	ADJUSTMENT									
	NET CHANGE	-	(779.67)	(68,406.30)	3,983.61	4,231.55	(36,898.49)	(163,627.14)		123,728.65
	ENDING RESERVE						53,876.96	(72,851.69)		214,504.10
BRIDGE										
24-35-04	INTEREST INCOME		60.76	65.92	90.34	113.97	4,265.58	10,300.00	41.41%	(6,034.42)
24-35-13	BRIDGE REVENUE		-	-	-	-	40,000.00	40,000.00	100.00%	-
		-	60.76	65.92	90.34	113.97	44,265.58	50,300.00	88.00%	(6,034.42)
24-45-22	REPAIRS & MAINTENANCE		-	-	-	-	-	50,300.00	0.00%	(50,300.00)
		-	-	-	-	-	-	50,300.00	0.00%	(50,300.00)
		-	60.76	65.92	90.34	113.97	44,265.58	-		44,265.58
	BEGINNING RESERVE						144,976.03	144,976.03		144,976.03
	INCOME	-	60.76	65.92	90.34	113.97	44,265.58	50,300.00		(6,034.42)
	EXPENDITURE	-	-	-	-	-	-	50,300.00		(50,300.00)
	NET CHANGE	-	60.76	65.92	90.34	113.97	44,265.58	-		44,265.58
	ENDING RESERVE						189,241.61	144,976.03		189,241.61
SIDEWALK										
26-30-01	SIDEWALK REVENUE		2,594.79	2,595.10	2,584.47	2,589.20	31,054.08	35,800.00	86.74%	(4,745.92)
		-	2,594.79	2,595.10	2,584.47	2,589.20	31,054.08	35,800.00	86.74%	(4,745.92)
26-45-15	OFFICE SUPPLIES		-	-	-	-	-	-		-
26-45-20	LEGAL SERVICES		-	-	-	-	-	500.00	0.00%	(500.00)
26-45-22	REPAIRS & MAINTENANCE		11,209.33	12,398.50	18,342.00	-	50,817.98	35,200.00	144.37%	15,617.98
26-45-30	PUBLISHING & ADS		-	-	-	-	-	100.00	0.00%	(100.00)
26-49-99	TRANSFERS		-	-	-	-	-	-		-
		-	11,209.33	12,398.50	18,342.00	-	50,817.98	35,800.00	141.95%	15,017.98
		-	(8,614.54)	(9,803.40)	(15,757.53)	2,589.20	(19,763.90)	-		(19,763.90)
	BEGINNING RESERVE						19,763.90	19,763.90		19,763.90
	INCOME	-	2,594.79	2,595.10	2,584.47	2,589.20	31,054.08	35,800.00		(4,745.92)
	EXPENDITURE	-	11,209.33	12,398.50	18,342.00	-	50,817.98	35,800.00		15,017.98
	NET CHANGE	-	(8,614.54)	(9,803.40)	(15,757.53)	2,589.20	(19,763.90)	-		(19,763.90)
	ENDING RESERVE						-	19,763.90		-

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	2020
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
SPACE2CREATE										
32-35-01	BOETTCHER GRANT	-	-	-	-	-	-	150,000.00	0.00%	(150,000.00)
32-35-02	DOLA GRANT	-	-	-	-	-	-	-	-	-
	CCI	-	-	-	-	-	-	45,000.00	0.00%	(45,000.00)
32-35-05	INTEREST	-	1.67	1.62	1.67	1.62	41.08	200.00	20.54%	(158.92)
32-35-09	S2C CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
		-	1.67	1.62	1.67	1.62	41.08	195,200.00	0.02%	(195,158.92)
32-50-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
32-50-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-
32-50-17		-	-	-	-	-	-	-	-	-
32-50-22	STUDIES	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	195,200.00	0.00%	(195,200.00)
32-50-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	195,200.00	0.00%	(195,200.00)
		-	1.67	1.62	1.67	1.62	41.08	-	-	41.08
	BEGINNING RESERVE						13,124.16	13,124.16		13,124.16
	INCOME	-	1.67	1.62	1.67	1.62	41.08	150,000.00		(150,000.00)
	EXPENDITURE	-	-	-	-	-	-	195,200.00		(195,200.00)
	NET CHANGE	-	1.67	1.62	1.67	1.62	41.08	(45,200.00)		45,200.00
	ENDING RESERVE						13,165.24	(32,075.84)		58,324.16
CONSERVATION TRUST FUND										
40-38-01	CONSERVATION TRUST-REV.	-	1,972.66	-	-	1,995.46	7,590.44	9,000.00	84.34%	(1,409.56)
40-38-02	INTEREST	-	0.90	0.38	0.40	0.38	4.02	8.00	50.25%	(3.98)
		-	1,973.56	0.38	0.40	1,995.84	7,594.46	9,008.00	84.31%	(1,413.54)
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	300.00	-	600.00	9,008.00	6.66%	(8,408.00)
		-	-	-	300.00	-	600.00	9,008.00	6.66%	(8,408.00)
		-	1,973.56	0.38	(299.60)	1,995.84	6,994.46	-	-	6,994.46
	BEGINNING RESERVE						1,316.77	1,316.77		1,316.77
	INCOME	-	1,973.56	0.38	0.40	1,995.84	7,594.46	9,008.00		(1,413.54)
	EXPENDITURE	-	-	-	300.00	-	600.00	9,008.00		(8,408.00)
	NET CHANGE	-	1,973.56	0.38	(299.60)	1,995.84	6,994.46	-	-	6,994.46
	ENDING RESERVE						8,311.23	1,316.77		8,311.23
CAPITAL IMPROVEMENT										
50-31-03	SALES TAX - CAP IMP	18,447.86	19,744.94	21,409.39	18,007.25	19,622.18	214,454.96	187,500.00	114.38%	26,954.96
50-31-06	AIRPORT REVENUE	-	637.50	637.50	637.50	637.50	7,650.00	7,650.00	100.00%	-
50-31-13	MISCELLANEOUS REVENUE	-	-	-	-	-	500.00	-	-	-
		18,447.86	20,382.44	22,046.89	18,644.75	20,259.68	222,604.96	195,150.00	114.07%	26,954.96
50-70-20	CAPITAL OUTLAY	(6,724.50)	36,529.64	10,843.15	67,975.69	15,859.56	216,847.73	198,750.00	109.11%	18,097.73
50-70-99	Transfer Out	-	-	-	-	-	-	-	-	-
		(6,724.50)	36,529.64	10,843.15	67,975.69	15,859.56	216,847.73	198,750.00	109.11%	18,097.73
		25,172.36	(16,147.20)	11,203.74	(49,330.94)	4,400.12	5,757.23	(3,600.00)		8,857.23
	BEGINNING RESERVE						338,149.98	338,149.98		338,149.98
	INCOME	18,447.86	20,382.44	22,046.89	18,644.75	20,259.68	222,604.96	195,150.00		26,954.96
	EXPENDITURE	(6,724.50)	36,529.64	10,843.15	67,975.69	15,859.56	216,847.73	198,750.00		18,097.73
	NET CHANGE	25,172.36	(16,147.20)	11,203.74	(49,330.94)	4,400.12	5,757.23	(3,600.00)		8,857.23
	ENDING RESERVE						343,907.21	334,549.98		347,007.21

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
WATER										
60-36-01	WATER CHARGES-RECEIVED	-	62,051.20	63,104.42	66,277.62	74,891.54	799,921.19	831,497.40	96.20%	(31,576.21)
60-36-02	WATER TAPS	-	11,000.00	-	16,500.00	-	45,500.00	-	-	45,500.00
60-36-03	SALES & SERVICES	-	869.91	1,620.00	1,015.00	440.00	8,285.75	3,650.00	227.01%	4,635.75
60-36-04	STANDBY TAP FEES	-	4,129.35	7,662.44	4,140.97	3,879.00	53,584.79	44,115.00	121.47%	9,469.79
60-36-05	WATER TANK MONEY	-	200.00	501.00	549.00	170.00	5,850.00	-	-	5,850.00
60-36-09	PENALTIES	-	-	70.00	-	-	395.72	2,500.00	15.83%	(2,104.28)
60-36-12	RENTS	-	-	-	500.00	-	1,000.00	1,000.00	100.00%	-
60-36-30	GRANT FUNDS	1,752.13	-	-	2,074.37	-	3,826.50	14,000.00	27.33%	(10,173.50)
	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
		1,752.13	78,250.46	72,957.86	91,056.96	79,380.54	918,363.95	896,762.40	102.41%	31,775.05
60-50-02	TRUSTEES/ADMIN SALARIES		300.00	-	-	300.00	1,200.00	-	#DIV/0!	1,200.00
60-50-03	SALARIES & WAGES		13,748.58	19,043.54	20,412.40	11,447.91	159,712.90	181,102.08	88.19%	(21,389.18)
60-50-04	EMPLOYER FICA		820.04	1,129.64	1,202.09	690.46	9,594.17	14,327.60	66.96%	(4,733.43)
60-50-05	EMPLOYER MEDICARE		191.80	264.20	281.17	161.51	2,244.03	-	#DIV/0!	2,244.03
60-50-06	UNEMPLOYMENT TAX		41.23	57.12	61.22	34.33	478.62	-	#DIV/0!	478.62
60-50-07	INSURANCE BENEFITS		3,242.96	3,242.95	6,059.40	2,846.00	27,999.08	55,473.72	50.47%	(27,474.64)
60-50-08	PENSION BENEFITS		542.90	802.80	782.53	478.90	6,679.98	-	#DIV/0!	6,679.98
	CONTRACT LABOR		-	-	-	-	-	20,000.00	-	-
60-50-10	WORKMENS COMPENSATION		-	-	-	-	3,736.00	3,736.00	100.00%	-
60-50-15	OFFICE SUPPLIES	13.78	-	-	62.95	-	181.35	300.00	60.45%	(118.65)
60-50-16	OPERATING SUPPLIES	90.12	2,065.03	243.84	2,392.02	740.77	9,247.80	17,050.00	54.24%	(7,802.20)
60-50-17	POSTAGE	694.06	174.15	493.74	157.54	642.96	4,087.99	4,900.00	83.43%	(812.01)
60-50-20	LEGAL & ENG SERVICES		78.00	78.00	-	487.50	3,776.50	35,500.00	10.64%	(31,723.50)
60-50-21	AUDIT		-	-	-	-	11,520.00	11,280.00	102.13%	240.00
60-50-22	REPAIRS & MAINTENANCE	425.87	10,056.99	12,885.36	3,724.58	16,107.71	130,268.51	202,940.00	64.19%	(72,671.49)
60-50-23	VEHICLE EXPENSE	507.03	290.63	1,919.46	400.22	366.03	7,938.23	10,000.00	79.38%	(2,061.77)
60-50-24	RENTALS		-	-	-	-	-	2,500.00	0.00%	(2,500.00)
60-50-25	SHOP EXPENSE	480.47	71.43	229.14	265.35	74.98	3,616.55	4,250.00	85.10%	(633.45)
60-50-26	TRAVEL & MEETINGS		-	-	-	-	31.67	3,500.00	0.90%	(3,468.33)
60-50-27	INSURANCE & BONDS		15.75	-	1.25	175.00	20,940.22	20,065.00	104.36%	875.22
60-50-28	UTILITIES	2,650.57	2,909.22	2,333.06	2,111.04	2,029.35	30,925.74	25,000.00	123.70%	5,925.74
60-50-29	TELEPHONE		634.10	334.07	334.03	466.65	4,467.93	4,175.00	107.02%	292.93
60-50-30	PUBLISHING & ADS		-	-	86.44	-	178.35	710.00	25.12%	(531.65)
60-50-31	DUES & SUBSCRIPTIONS		1.56	1,710.00	-	-	1,849.06	1,850.00	99.95%	(0.94)
60-50-32	FEES & PERMITS	612.14	2,393.42	1,241.82	432.35	474.61	11,280.75	8,500.00	132.71%	2,780.75
60-50-33	DATA PROCESSING		290.05	1,445.70	385.71	925.69	11,725.90	7,980.00	146.94%	3,745.90
60-50-41	WRITEOFF-UNCOLLECTABLE		-	-	-	-	-	250.00	0.00%	(250.00)
60-50-44	Norris Retirement		1,680.00	1,680.00	1,680.00	1,680.00	20,160.00	20,160.00	100.00%	-
60-50-50	Water Power Authority Loan		-	-	-	-	171,095.53	183,500.00	93.24%	(12,404.47)
60-50-51	Drinking Water Revolving Fund		-	-	11,671.70	-	23,343.40	23,350.00	99.97%	(6.60)
	UBB Line of Credit		-	-	-	-	-	25.00	0.00%	(25.00)
60-50-54	Debt Service		-	-	-	-	-	-	-	-
60-50-70	CAPITAL OUTLAY		-	-	-	-	-	10,064.00	-	(10,064.00)
60-50-71	PASS-THRU		1,985.42	2,123.00	2,112.56	2,363.12	25,605.31	24,274.00	105.48%	1,331.31
60-50-75	GRANT PROJECTS		-	-	1,364.26	-	7,653.01	-	-	-
60-50-99	Transfers		-	-	-	-	-	-	-	-
60-59-90	DEPRECIATION		-	-	-	-	-	-	-	-
		5,474.04	41,533.26	51,257.44	55,980.81	42,493.48	711,538.58	896,762.40	79.35%	(172,876.83)
		(3,721.91)	36,717.20	21,700.42	35,076.15	36,887.06	206,825.37	-	-	(206,825.37)
	BEGINNING RESERVE						166,873.00	166,873.00		
	INCOME	1,752.13	78,250.46	72,957.86	91,056.96	79,380.54	918,363.95	896,762.40		31,775.05
	EXPENDITURE	5,474.04	41,533.26	51,257.44	55,980.81	42,493.48	711,538.58	896,762.40		(172,876.83)
	NET CHANGE	(3,721.91)	36,717.20	21,700.42	35,076.15	36,887.06	206,825.37	-		204,651.88
	ENDING RESERVE						373,698.37	166,873.00		

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	REMAINING
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	BUDGET
SEWER										
70-37-01	SEWER CHARGES - RECEIVED	(0.01)	44,629.03	44,451.86	44,475.14	44,211.09	531,364.63	532,606.00	99.77%	(1,241.37)
70-37-04	SEWER TAPS		9,000.00	-	13,500.00	5,000.00	42,500.00	15,000.00	283.33%	27,500.00
70-37-05	SEWER RENTAL PROPERTY		-	-	-	-	-	-		-
70-37-09	Interest Income		78.13	83.31	110.13	135.30	4,588.81	15,800.00	29.04%	(11,211.19)
70-37-13	GRANT REVENUE		-	-	-	-	53,587.50	-		53,587.50
70-37-14	MISCELLANEOUS		-	-	-	-	2,172.00	-		2,172.00
		(0.01)	53,707.16	44,535.17	58,085.27	49,346.39	634,212.94	563,406.00	112.57%	70,806.94
70-51-02	TRUSTEES/ADMIN SALARIES		300.00	-	-	300.00	1,200.00	-		1,200.00
70-51-03	SALARIES & WAGES		7,324.66	10,195.24	10,906.80	6,350.87	89,153.71	104,607.47	85.23%	(15,453.76)
70-51-04	EMPLOYER FICA		445.89	605.22	641.48	391.07	5,399.06	7,921.10	68.16%	(2,522.04)
70-51-05	EMPLOYER MEDICARE		104.27	141.53	150.01	91.43	1,262.64			1,262.64
70-51-06	UNEMPLOYMENT TAX		21.97	30.58	32.72	19.04	267.22			267.22
70-51-07	INSURANCE BENEFITS		1,822.01	1,822.01	3,456.30	1,651.89	15,143.13	25,742.93	58.82%	(10,599.80)
70-51-08	PENSION BENEFITS		303.60	441.20	439.52	271.60	3,765.98			3,765.98
	CONTRACT LABOR		-	-	-	-	-	20,000.00		(20,000.00)
70-51-10	WORKMENS COMPENSATION		-	-	-	-	961.00	961.00	100.00%	-
70-51-15	OFFICE SUPPLIES		-	-	62.95	-	161.89	300.00	53.96%	(138.11)
70-51-16	OPERATING SUPPLIES	6.43	5,326.05	14.78	1,322.76	548.60	10,045.64	15,380.00	65.32%	(5,334.36)
70-51-17	POSTAGE	30.65	158.05	157.99	157.54	209.09	1,968.84	2,100.00	93.75%	(131.16)
70-51-20	LEGAL & ENG SERVICES		-	-	-	-	28,575.90	19,400.00	147.30%	9,175.90
70-51-21	AUDIT		-	-	-	-	3,600.00	3,525.00	102.13%	75.00
70-51-22	REPAIRS & MAINTENANCE	689.25	-	7,998.12	361.23	16,862.35	59,300.96	144,085.00	41.16%	(84,784.04)
70-51-23	VEHICLE EXPENSE	507.12	363.83	1,817.60	381.29	366.13	7,703.95	6,500.00	118.52%	1,203.95
70-51-24	RENTALS		-	-	-	-	-	1,000.00	0.00%	(1,000.00)
70-51-25	SHOP EXPENSE	38.71	24.39	386.30	229.07	25.01	2,815.38	3,000.00	93.85%	(184.62)
70-51-26	TRAVEL & MEETINGS		-	-	-	-	31.67	2,000.00	1.58%	(1,968.33)
70-51-27	INSURANCE & BONDS		15.75	-	176.25	175.00	7,945.99	6,545.00	121.41%	1,400.99
70-51-28	UTILITIES		2,390.22	2,322.31	5,791.22	28.73	31,325.31	34,000.00	92.13%	(2,674.69)
70-51-29	TELEPHONE		145.04	120.85	120.83	128.23	1,577.91	1,600.00	98.62%	(22.09)
70-51-30	PUBLISHING & ADS		-	-	-	-	69.08	500.00	13.82%	(430.92)
70-51-31	DUES & SUBSCRIPTIONS		1.56	-	-	-	139.06	150.00	92.71%	(10.94)
70-51-32	FEES & PERMITS	17.13	720.85	151.82	318.35	456.58	6,506.55	10,100.00	64.42%	(3,593.45)
70-51-33	DATA PROCESSING		290.09	665.74	385.71	925.77	13,716.46	22,920.00	59.84%	(9,203.54)
70-51-41	WRITEOFF-UNCOLLECTABLE		-	-	-	-	-	250.00	0.00%	(250.00)
70-51-43	Gaging Station		-	-	2,701.00	-	3,935.00	3,900.00	100.90%	35.00
70-51-51	Rural Development P&I		-	-	-	21,037.50	21,037.50	102,500.00	20.52%	(81,462.50)
70-51-54	Debt Reserve		-	-	-	-	-	-	0.00%	-
70-51-70	CAPITAL OUTLAY		-	-	(15,600.00)	(11,500.00)	99,764.84	10,065.00	0.00%	89,699.84
70-51-71	PASS THRU		1,338.87	1,333.56	1,334.25	1,326.33	15,940.35	14,353.50	111.06%	1,586.85
	MISCELLANEOUS		-	-	-	-	-	-		-
70-59-90	DEPRECIATION		-	-	-	-	-	-		-
		1,289.29	21,097.10	28,204.85	13,369.28	39,665.22	433,315.02	563,406.00	76.91%	(130,090.98)
		(1,289.30)	32,610.06	16,330.32	44,715.99	9,681.17	200,897.92	-		200,897.92
	BEGINNING RESERVE						374,079.00	374,079.00		374,079.00
	INCOME	(0.01)	53,707.16	44,535.17	58,085.27	49,346.39	634,212.94	563,406.00		70,806.94
	EXPENDITURE	1,289.29	21,097.10	28,204.85	13,369.28	39,665.22	433,315.02	563,406.00		(130,090.98)
	ADJUSTMENT									
	NET CHANGE	(1,289.30)	32,610.06	16,330.32	44,715.99	9,681.17	200,897.92	-		200,897.92
	ENDING RESERVE						574,976.92	374,079.00		574,976.92

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
GARBAGE										
80-30-02	GARBAGE FEES - RECEIVED	-	21,252.58	18,155.88	17,893.17	18,069.88	220,172.59	216,000.00	101.93%	4,172.59
80-30-03	X-Trash	-	127.00	-	170.00	37.00	1,152.00	-		1,152.00
		-	21,379.58	18,155.88	18,063.17	18,106.88	221,324.59	216,000.00	102.47%	5,324.59
80-52-02	CONTRACT LABOR		-	-	-	-	-	-		-
80-52-03	SALARIES & WAGES		7,672.09	8,555.47	11,602.56	7,507.37	101,218.38	112,777.56	89.75%	(11,559.18)
80-52-04	EMPLOYER FICA		448.17	508.99	686.93	443.84	6,052.62	8,944.57	67.67%	(2,891.95)
80-52-05	EMPLOYER MEDICARE		104.79	119.04	160.69	103.79	1,415.38		#DIV/0!	1,415.38
80-52-06	UNEMPLOYMENT TAX		22.76	25.69	34.83	22.57	302.35		#DIV/0!	302.35
80-52-07	INSURANCE BENEFITS		1,719.70	1,719.68	3,428.28	1,719.74	18,794.12	28,177.87	66.70%	(9,383.75)
80-52-08	PENSION BENEFITS		470.60	402.80	555.97	370.60	4,446.33		#DIV/0!	4,446.33
80-52-10	WORKMEN'S COMP		-	-	-	-	3,561.00	3,561.00	100.00%	-
80-52-15	OFFICE SUPPLIES		-	-	71.79	-	157.00	250.00	62.80%	(93.00)
80-52-16	OPERATING SUPPLIES	80.01	90.14	59.15	35.58	64.37	1,111.77	1,275.00	87.20%	(163.23)
80-52-17	POSTAGE		79.03	78.99	78.77	129.35	951.15	1,000.00	95.12%	(48.85)
80-52-20	LEGAL SERVICES		-	-	-	-	-	390.00	0.00%	(390.00)
80-52-21	AUDIT		-	-	-	-	3,600.00	3,525.00	102.13%	75.00
80-52-22	REPAIRS & MAINTENANCE		-	-	-	-	1,287.98	1,525.00	84.46%	(237.02)
80-52-23	VEHICLE EXPENSE	509.75	376.87	469.44	546.68	446.21	7,859.04	13,550.00	58.00%	(5,690.96)
80-52-25	SHOP EXPENSE	29.56	15.16	73.91	101.12	94.01	607.74	1,400.00	43.41%	(792.26)
80-52-26	TRAVEL & MEETINGS		-	-	-	-	-	1,550.00	0.00%	(1,550.00)
80-52-27	INSURANCE & BONDS		15.75	-	1,814.70	-	6,334.70	4,324.00	146.50%	2,010.70
80-52-28	UTILITIES		248.95	264.27	86.71	128.73	2,137.21	1,900.00	112.48%	237.21
80-52-29	TELEPHONE		55.43	55.43	55.40	104.74	569.82	500.00	113.96%	69.82
80-52-30	PUBLISHING & ADS		1.57	-	-	-	1.57	150.00	1.05%	(148.43)
80-52-33	DATA PROCESSING		-	128.57	128.57	128.57	2,542.84	1,450.00	175.37%	1,092.84
80-52-41	WRITEOFF-UNCOLLECTABLE		-	-	-	-	-	250.00	0.00%	(250.00)
80-52-42	LANDFILL FEES	2,367.75	2,853.00	3,116.50	2,911.25	2,794.25	33,053.50	33,000.00	100.16%	53.50
80-52-43	Clean Up Day		-	-	-	-	-	6,300.00	0.00%	(6,300.00)
80-52-70	CAPITAL OUTLAY		-	-	-	-	-	6,500.00	0.00%	(6,500.00)
80-52-71	PASS THRU		637.58	544.68	536.80	542.10	6,604.92	6,480.00	101.93%	124.92
	MISCELLANEOUS		-	-	-	-	-	5,000.00	0.00%	(5,000.00)
		2,987.07	14,811.59	16,122.61	22,836.63	14,600.24	202,609.42	243,780.00	83.11%	(41,170.58)
		(2,987.07)	6,567.99	2,033.27	(4,773.46)	3,506.64	18,715.17	(27,780.00)		46,495.17
	BEGINNING RESERVE						112,419.00	112,419.00		112,419.00
	INCOME	-	21,379.58	18,155.88	18,063.17	18,106.88	221,324.59	216,000.00		5,324.59
	EXPENDITURE	2,987.07	14,811.59	16,122.61	22,836.63	14,600.24	202,609.42	243,780.00		(41,170.58)
	ADJUSTMENT									
	NET CHANGE	(2,987.07)	6,567.99	2,033.27	(4,773.46)	3,506.64	18,715.17	(27,780.00)		46,495.17
	ENDING RESERVE						131,134.17	84,639.00		158,914.17

2.	12/31/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020
		DEC (13) ACTUAL	DEC ACTUAL	NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	ORIG BUDGET	% OF BUDGET
OVERALL SUMMARY									
	ADMINISTRATION	140,197.97	85,708.71	3,428.03	17,600.18	3,500.04	420,527.66	187,293.00	233,234.66
	BUILDING	2,000.00	10,373.09	1,712.65	1,848.10	2,329.15	37,526.94	47,900.00	(21,805.50)
	LAW ENFORCEMENT	28,364.28	13,730.76	17,627.27	17,013.68	35,298.39	351,336.33	378,969.00	(27,632.67)
	PARKS	2,654.21	(9,392.44)	19,137.87	32,550.25	5,597.76	124,023.22	159,197.00	(35,173.78)
	STREETS	3,439.51	7,196.46	32,005.09	23,305.25	27,174.46	198,053.08	168,416.00	29,637.08
	STREET CAPITAL IMPROVEMENT	-	3,961.87	4,001.24	3,983.61	4,231.55	48,150.59	45,107.36	3,043.23
	BRIDGE	-	60.76	65.92	90.34	113.97	44,265.58	50,300.00	(6,034.42)
	SIDEWALK	-	2,594.79	2,595.10	2,584.47	2,589.20	31,054.08	35,800.00	(4,745.92)
	SPACE2CREATE	-	1.67	1.62	1.67	1.62	41.08	195,200.00	(195,158.92)
	CONSERVATION TRUST FUND	-	1,973.56	0.38	0.40	1,995.84	7,594.46	9,008.00	(1,413.54)
	CAPITAL IMPROVEMENT	18,447.86	20,382.44	22,046.89	18,644.75	20,259.68	222,604.96	195,150.00	26,954.96
							1,485,177.98	1,472,340.36	- 905.18
	WATER	1,752.13	78,250.46	72,957.86	91,056.96	79,380.54	918,363.95	896,762.40	31,775.05
	SEWER	(0.01)	53,707.16	44,535.17	58,085.27	49,346.39	634,212.94	563,406.00	70,806.94
	GARBAGE	-	21,379.58	18,155.88	18,063.17	18,106.88	221,324.59	216,000.00	5,324.59
							1,773,901.48	1,676,168.40	- 107,906.58
	TOTAL REVENUE	196,855.95	289,928.87	238,270.97	284,828.10	249,925.47	3,259,079.46	3,148,508.76	- 108,811.76
	ADMINISTRATION	22,254.62	56,851.20	74,724.89	34,562.17	27,116.10	361,160.93	187,293.00	173,542.93
	BUILDING	-	4,985.89	2,461.78	3,569.19	414.41	35,526.94	47,900.00	(12,373.06)
	LAW ENFORCEMENT	1,417.85	28,814.94	23,020.24	40,360.21	24,716.66	337,377.71	378,969.00	(42,142.70)
	PARKS	(8,747.08)	6,960.57	9,405.27	19,549.78	8,426.59	109,716.39	159,197.00	(55,267.66)
	STREETS	4,891.45	12,194.42	8,419.40	24,675.77	38,269.19	195,206.48	168,416.00	12,574.65
	STREET CAPITAL IMPROVEMENT	-	4,741.54	72,407.54	-	-	85,049.08	208,734.50	(120,685.42)
	BRIDGE	-	-	-	-	-	-	50,300.00	(50,300.00)
	SIDEWALK	-	11,209.33	12,398.50	18,342.00	-	50,817.98	35,800.00	15,017.98
	SPACE2CREATE	-	-	-	-	-	-	195,200.00	(195,200.00)
	CONSERVATION TRUST FUND	-	-	-	300.00	-	600.00	9,008.00	(8,408.00)
	CAPITAL IMPROVEMENT	(6,724.50)	36,529.64	10,843.15	67,975.69	15,859.56	216,847.73	198,750.00	18,097.73
							1,392,303.24	1,639,567.50	- (265,143.55)
	WATER	5,474.04	41,533.26	51,257.44	55,980.81	42,493.48	711,538.58	896,762.40	(172,876.83)
	SEWER	1,289.29	21,097.10	28,204.85	13,369.28	39,665.22	433,315.02	563,406.00	(130,090.98)
	GARBAGE	2,987.07	14,811.59	16,122.61	22,836.63	14,600.24	202,609.42	243,780.00	(41,170.58)
							1,347,463.02	1,703,948.40	- (344,138.39)
	TOTAL EXPENDITURES	22,842.74	239,729.48	309,265.67	301,521.53	211,561.45	2,739,766.26	3,343,515.90	- (609,281.94)
	ADMINISTRATION	117,943.35	28,857.51	(71,296.86)	(16,961.99)	(23,616.06)	59,366.73	-	59,691.73
	BUILDING	2,000.00	5,387.20	(749.13)	(1,721.09)	1,914.74	2,000.00	-	(9,432.44)
	LAW ENFORCEMENT	26,946.43	(15,084.18)	(5,392.97)	(23,346.53)	10,581.73	13,958.62	-	14,510.03
	PARKS	11,401.29	(16,353.01)	9,732.60	13,000.47	(2,828.83)	14,306.83	-	20,093.88
	STREETS	(1,451.94)	(4,997.96)	23,585.69	(1,370.52)	(11,094.73)	2,846.60	-	17,062.43
	STREET CAPITAL IMPROVEMENT	-	(779.67)	(68,406.30)	3,983.61	4,231.55	(36,898.49)	(163,627.14)	123,728.65
	BRIDGE	-	60.76	65.92	90.34	113.97	44,265.58	-	44,265.58
	GENERAL FUND	156,839.13	(2,909.35)	(112,461.05)	(26,325.71)	(20,697.63)	99,845.87	(163,627.14)	269,919.86
	SIDEWALK	-	(8,614.54)	(9,803.40)	(15,757.53)	2,589.20	(19,763.90)	-	(19,763.90)
	SPACE2CREATE	-	1.67	1.62	1.67	1.62	41.08	-	41.08
	CONSERVATION TRUST FUND	-	1,973.56	0.38	(299.60)	1,995.84	6,994.46	-	6,994.46
	CAPITAL IMPROVEMENT	25,172.36	(16,147.20)	11,203.74	(49,330.94)	4,400.12	5,757.23	(3,600.00)	8,857.23
							92,874.74	(167,227.14)	- 266,048.73
	WATER	(3,721.91)	36,717.20	21,700.42	35,076.15	36,887.06	206,825.37	-	204,651.88
	SEWER	(1,289.30)	32,610.06	16,330.32	44,715.99	9,681.17	200,897.92	-	200,897.92
	GARBAGE	(2,987.07)	6,567.99	2,033.27	(4,773.46)	3,506.64	18,715.17	(27,780.00)	46,495.17
	ENTERPRISE FUND	(7,998.28)	75,895.25	40,064.01	75,018.68	50,074.87	426,438.46	(27,780.00)	452,044.97
	NET	174,013.21	50,199.39	(70,994.70)	(16,693.43)	38,364.02	519,313.20	(195,007.14)	718,093.70


ACCOUNT ANALYSIS 2020

BANK	ACCOUNT	JAN	AUG	SEP	OCT	NOV	DEC	X
OPERATING ACCOUNTS								
UBB (FSBC)	PREV BAL	134,027.10	151,697.63	171,742.97	119,734.25	263,659.58	196,087.94	
OPS - 0733	CKS/DR	285,541.33	220,760.14	312,360.14	159,537.47	302,572.21	338,375.08	
	DEP/CR	285,018.13	240,805.48	260,351.42	303,462.80	235,000.57	256,068.34	
	END BAL	133,503.90	171,742.97	119,734.25	263,659.58	196,087.94	113,781.20	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC)	PREV BAL	19,089.11	25.00	25.00	25.00	25.00	25.00	
PAYROLL - 3629	CKS/DR	58,518.47	38,772.41	41,332.96	40,311.92	47,043.61	64,897.84	
	DEP/CR	39,454.36	38,772.41	41,332.96	40,311.92	47,043.61	64,897.84	
	END BAL	25.00	25.00	25.00	25.00	25.00	25.00	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
RESESTRICTED FUND ACCOUNTS								
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00	25.00	25.00	
GRANT	CKS/DR	-	-	-	-	-	-	
PASS-THRU	DEP/CR	-	-	-	-	-	-	
	END BAL	25.00	25.00	25.00	25.00	25.00	25.00	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) (FCNB)	PREV BAL	35.77	33,521.84	33,521.84	33,521.84	33,521.84	33,521.84	
INTERNAL - 0571	CKS/DR	-	-	-	-	-	-	
GRANTS	DEP/CR	-	-	-	-	-	36,270.94	
	END BAL	35.77	33,521.84	33,521.84	33,521.84	33,521.84	69,792.78	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 0911	PREV BAL	27,130.27	31,240.27	31,290.27	31,290.27	37,290.27	37,490.27	
PARK	CKS/DR	-	-	-	-	-	-	
CONTRIBUTION	DEP/CR	50.00	50.00	-	6,000.00	200.00	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	27,180.27	31,290.27	31,290.27	37,290.27	37,490.27	37,490.27	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 2318	PREV BAL	58,190.85	58,275.80	58,288.14	58,300.08	58,312.42	58,324.37	
WWTP	CKS/DR	-	-	-	-	-	-	
	DEP/CR	-	-	-	-	-	-	
	INT/CR	12.36	12.34	11.94	12.34	11.95	12.35	
	END BAL	58,203.21	58,288.14	58,300.08	58,312.42	58,324.37	58,336.72	X
	RATE	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	
UBB (FSBC) (FCNB)	PREV BAL	1,316.77	3,121.41	3,121.81	3,122.19	3,122.59	3,122.97	
CONSERV	CKS/DR	-	-	-	-	-	600.00	
TRUST 0857	DEP/CR	-	-	-	-	-	5,787.36	
	INT/CR	-	0.40	0.38	0.40	0.38	0.90	
	END BAL	1,316.77	3,121.81	3,122.19	3,122.59	3,122.97	8,311.23	X
	RATE	0.00%	0.15%	0.15%	0.15%	0.15%	0.15%	
UBB (FSBC) - 0563	PREV BAL	72,699.42	13,156.99	13,158.66	13,160.28	13,161.95	13,163.57	
SPACE TO	CKS/DR	-	-	-	-	-	-	
CREATE	DEP/CR	-	-	-	-	-	-	
	INT/CR	15.44	1.67	1.62	1.67	1.62	1.67	
	END BAL	72,714.86	13,158.66	13,160.28	13,161.95	13,163.57	13,165.24	X
	RATE	0.25%	0.15%	0.15%	0.15%	0.15%	0.15%	

ACCOUNT ANALYSIS 2020

BANK	ACCOUNT	JAN	AUG	SEP	OCT	NOV	DEC	X
INVESTMENT ACCOUNTS								
UBB (FSBC) - 3637	PREV BAL	3,791.92	334,716.22	334,801.27	334,883.60	334,968.69	335,051.06	
MMKT	CKS/DR	-	-	-	-	-	-	
RESERVE	DEP/CR	-	-	-	-	-	-	
	INT/CR	0.48	85.05	82.33	85.09	82.37	85.14	
	END BAL	3,792.40	334,801.27	334,883.60	334,968.69	335,051.06	335,136.20	X
	AVERAGE RATE	0.15%	0.300%	0.300%	0.300%	0.300%	0.075%	
COLO	PREV BAL	1,804,834.34	1,756,231.76	1,756,672.12	1,757,012.55	1,757,282.36	1,757,479.25	
TRUST	CKS/DR	60,000.00	-	-	-	-	0	
PLUS+	DEP/CR	-	-	-	-	-	-	
INVESTMENT	INT/CR	2,821.14	440.36	340.43	269.81	196.89	181.49	
	END BAL	1,747,655.48	1,756,672.12	1,757,012.55	1,757,282.36	1,757,479.25	1,757,660.74	
	AVERAGE RATE	1.85%	0.30%	0.24%	0.18%	0.14%	0.12%	X
UBB (14) (FSBC)	PREV BAL	201,115.76	201,670.73	201,670.73	201,949.97	201,949.97	201,949.97	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	279.24	-	-	276.92	
	END BAL	201,115.76	201,670.73	201,949.97	201,949.97	201,949.97	202,226.89	X
	AVERAGE RATE	0.55%	0.55%	0.55%	0.55%	0.55%	0.55%	
UBB (31) (FSBC)	PREV BAL	251,260.27	255,051.53	255,051.53	255,051.53	255,051.53	255,051.53	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	1,266.63	-	-	-	-	-	
	END BAL	252,526.90	255,051.53	255,051.53	255,051.53	255,051.53	255,051.53	X
	AVERAGE RATE	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
LINE-OF-CREDIT								
UBB (FSBC)	PREV BAL	-	-	-	-	-	-	
LOC	CKS/DR	-	-	-	-	-	-	
\$200,000.00	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	-	-	-	-	-	-	X
	AVERAGE RATE							
	TOTAL PREV BAL	2,573,516.58	2,838,734.18	2,859,369.34	2,808,076.56	2,958,371.20	2,891,292.77	
	TOTAL CKS/DR	404,059.80	259,532.55	353,693.10	199,849.39	349,615.82	403,872.92	
	TOTAL DEP/CR	324,522.49	279,627.89	301,684.38	349,774.72	282,244.18	363,024.48	
	TOTAL INT/CR	4,116.05	539.82	715.94	369.31	293.21	558.47	
	TOTAL 2020 ACCOUNTS	2,498,095.32	2,859,369.34	2,808,076.56	2,958,371.20	2,891,292.77	2,851,002.80	
	TOTAL 2019 ACCOUNTS	1,952,778.56	2,668,988.15	2,554,128.62	2,617,541.25	2,579,426.94	2,573,516.58	
	TOTAL 2018 ACCOUNTS	2,243,850.59	2,888,148.39	2,489,282.80	2,373,303.20	2,385,227.66	2,261,306.20	
	TOTAL 2017 ACCOUNTS	1,916,629.29	1,857,731.32	2,565,761.51	2,498,308.06	2,542,350.77	2,592,978.01	
	TOTAL 2016 ACCOUNTS	987,595.88	1,894,042.44	1,883,051.68	1,879,795.32	1,992,492.28	1,777,483.60	
	TOTAL 2015 ACCOUNTS	1,653,400.33	1,677,560.21	1,550,452.03	1,568,412.32	1,476,434.43	1,721,006.44	
	TOTAL 2014 ACCOUNTS	2,036,560.85	1,991,633.33	2,054,088.02	2,074,813.39	2,032,794.46	1,921,074.79	
	TOTAL 2013 ACCOUNTS	2,361,290.03	1,887,185.49	2,153,583.57	2,175,646.11	2,188,694.46	2,112,110.50	
	TOTAL 2012 ACCOUNTS	2,362,402.55	2,373,017.68	2,356,132.02	2,552,358.60	2,553,516.47	2,473,702.32	
	2019 VS 2020	545,316.76	190,381.19	253,947.94	340,829.95	311,865.83	277,486.22	

AGENDA SUMMARY FORM

		Disbursements	
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

FOR: 1/26/2021

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		111,010.75
ACCOUNTS PAYABLE	01/09/2021 - 01/22/2021	(63,878.99)
CHASE CREDIT CARD	1/23/2021	
NORRIS RETIREMENT PAYMENT	1/27/2021	(1,680.00)
TRANSFER TO PAYROLL	1/15/2021	(23,014.15)
PAYROLL TAXES	1/15/2021	(9,533.56)
BALANCE AFTER PAYMENT		12,904.05

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UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		335,136.20
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS	1/15/2021	23,014.15
PAYROLL (DIRECT DEPOSIT)	1/15/2021	(23,014.15)
BALANCE AFTER PAYMENT		335,161.20

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UBB INTERNAL GRANT BALANCE		
BALANCE		69,792.78
TRANSFER TO COLOTRUST	APPROVED 06/23/20-APPROVED 10/27/20	(454.96)
TRANSFER TO COLOTRUST	S.LOAN RESERVE-APPROVED 05/26/20+10/27/20	(33,041.88)
CD TOTAL		36,295.94

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UBB LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	255,051.53
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	202,226.89
UBB CD#3 @0.35	SEWER LOAN RESERVES	140,337.89
TRANSFER FROM INT GRANT	APPROVED 10/27/20	454.96
TRANSFER FROM INT GRANT	APPROVED 10/27/20	33,041.88
TRANSFER FROM COLOTRUST	APPROVED 10/27/20	106,841.05
CD TOTAL		457,278.42
LOC(\$200,000) - 9/2020-9/2021		-
BALANCE AVAILABLE SECURING LOC		457,278.42

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COLOTRUST		
TOTAL	GENERAL	532,148.08
TOTAL	SEWER PROPERTY	530,238.22
TOTAL	SEWER LOAN RESERVE	106,841.05
TOTAL	BRIDGE RESTRICTED	588,433.39

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GRANT FUNDS SUMMARY		
COLORADO GRAND	EHS CENTER	10,000.00
DOLA	ASSET INVENTORY	15,687.32
DOLA (ADMIN)	SYSTEM ANALYSIS	2,074.37
CVRG	COVID REIMBURSEMENT	36,270.94
CDOT	REVITALIZING MAIN STREET	6,931.09
GOCO	PARK PLANNING	5,128.50
TOTAL OUTSTANDING		12,059.59

R=RECEIVED Q=REQUESTED P=IN PROCESS

BANK BALANCES				
	FSBC	COLOTRUST	TOTAL	DESCRIPTION
1/21/2021				
GENERAL		532,148.08		COMBINED FUNDS
SEWER RESTRICTED		530,238.22		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,841.05		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,433.39		BRIDGE RESERVE
CONS.TRUST	8,311.23			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	69,792.78			MOVING TO CD-AMKO BOND RESERVE
OPS	100,714.00			COMBINED FUNDS
PARK CONTRIBUTIONS	37,490.27			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,165.24			SPACE TO CREATE ONLY
SUMMIT	335,136.20			COMBINED FUNDS
WWTP	58,336.72			OLD SEWER REHAB ONLY
CD#2-402	202,226.89			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	255,051.53			COMBINED FUNDS
	1,080,274.86	1,757,660.74	2,837,935.60	

CASH POSITION				
	COMBINED	RESTRICTED	TOTAL	DESCRIPTION
1/21/2021				
GENERAL	532,148.08			
SEWER RESTRICTED		530,238.22		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,841.05		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		588,433.39		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		8,311.23		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		69,792.78		RESTRICED LOAN REQUIREMENT
OPS	100,714.00			
PARK CONTRIBUTIONS		37,490.27		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,165.24		SPACE TO CREATE ONLY
SUMMIT	335,136.20			
WWTP		58,336.72		OLD SEWER REHAB ONLY
CD#2-402	202,226.89			
CD#3-2578	255,051.53			
	1,425,326.70	1,412,608.90	2,837,935.60	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
01/26/2021	987	Black Hills Energy	01-2021	2,358.34 ✓	.00	.00	2,358.34	✓		
01/26/2021	1109	Cross-Connection	850945	1,070.00 ✓	.00	.00	1,070.00	✓		
01/26/2021	43	Delta Montrose Ele	01-2021-P	1,554.97 ✓	.00	.00	1,554.97	✓		
01/26/2021	43	Delta Montrose Ele	01-2021-S	2,261.14 ✓	.00	.00	2,261.14	✓		
01/26/2021	48	Don's Market	01-1082192	37.27 ✓	.00	.00	37.27	✓		
01/26/2021	368	Double J Disposal	43977	96.00 ✓	.00	.00	96.00	✓		
01/26/2021	50	Duckworks Auto P	11044-35195	33.54 ✓	.00	.00	33.54	✓		
01/26/2021	986	Elevate Fiber	66210-27171	486.53 ✓	.00	.00	486.53	✓		
01/26/2021	704	Flower Motor Com	15006043	741.00 ✓	.00	.00	741.00	✓		
01/26/2021	1172	Flowpoint Environ	3207	18,788.02 ✓	.00	.00	18,788.02	✓		
01/26/2021	1112	Forterra Pipe & Pr	GJ00006851	1,701.30 ✓	.00	.00	1,701.30	✓		
01/26/2021	295	Hellman Chevrolet	12222020	23,299.00 ✓	.00	.00	23,299.00	✓		
01/26/2021	719	Ira Houseweart Me	1023B	2,000.00 ✓	.00	.00	2,000.00	✓		
01/26/2021	1115	Lightworks Fiber &	12033	1,652.62 ✓	.00	.00	1,652.62	✓		
01/26/2021	645	Mail Services, LLC	1769765	389.98 ✓	.00	.00	389.98	✓		
01/26/2021	1171	Micah Erickson	143865	200.00 ✓	.00	.00	200.00	✓		
01/26/2021	821	OneTime	50610001-12	228.00 ✓	.00	.00	228.00	✓		
01/26/2021	499	Phonz +	10981	133.39 ✓	.00	.00	133.39	✓		
01/26/2021	142	Region 10	2021	1,896.00 ✓	.00	.00	1,896.00	✓		
01/26/2021	737	Ricoh USA Inc	34504058	6.37 ✓	.00	.00	6.37	✓		
01/26/2021	145	Robert's Enterprise	010121-0228	100.00 ✓	.00	.00	100.00	✓		
01/26/2021	145	Robert's Enterprise	260-100120	900.00 ✓	.00	.00	900.00	✓		
01/26/2021	956	SGS North Americ	5216012443	127.03 ✓	.00	.00	127.03	✓		
01/26/2021	1170	Shums Coda Asso	13960	1,865.00 ✓	.00	.00	1,865.00	✓		
01/26/2021	156	TDS Telecom	01-2021	320.07 ✓	.00	.00	320.07	✓		
01/26/2021	491	Winwater Corp	057069-01	309.40 ✓	.00	.00	309.40	✓		
01/26/2021	491	Winwater Corp	057086-02	339.63 ✓	.00	.00	339.63	✓		
01/26/2021	491	Winwater Corp	057256-02	185.84 ✓	.00	.00	185.84	✓		
01/26/2021	491	Winwater Corp	057375-01	798.55 ✓	.00	.00	798.55	✓		
Grand Totals:			29	63,878.99	.00	.00	63,878.99			

Cash Requirements Summary


Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
01/26/2021	63,878.99	.00	.00	63,878.99	63,878.99
Grand Totals:		.00	.00	63,878.99	

Employee Number	Name	85-00 Net Pay Emp Amt
1053	Beardslee, Dominic D	1,566.63
1024	Berger, Brian J	1,083.15
1052	Edwards, Roger	1,193.97
1002	Ferguson, J. Corinne	2,149.67
1020	Ferguson, Neil	1,959.31
1022	Hinyard, Patrick	1,167.52
1012	Huffman, Julie J	484.84
1001	Jones, Cynthia	1,776.02
1005	Katzer, JoAnn	949.65
1050	Loberg, Travis	2,181.16
1055	McCallister, Johnathan M	1,609.78
1003	Mojarro-Lopez, Amanda	1,046.59
1023	Patterson, Taffine A	989.25
1054	Redden, Jordan	1,058.76
1051	Reich, Dennis	1,151.58
1025	Vassel, Andrew C	1,494.13
1021	Winnett, Lorin E	1,152.14

Grand Totals:

17 23,014.15

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1/12/2021



Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		01/08/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,225.85
2	IRS Tax Deposit		01/08/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,225.85
2	IRS Tax Deposit		01/08/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	432.63
2	IRS Tax Deposit		01/08/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	432.63
2	IRS Tax Deposit		01/08/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,121.59
Total 2:							5,438.55
4							
4	Aflac		12/25/2020	63-01	Aflac Pre-Tax Pay Period: 12/25/2020	10-0225	120.18
4	Aflac		12/25/2020	63-02	Aflac After Tax Pay Period: 12/25/2020	10-0225	24.90
4	Aflac		01/08/2021	63-01	Aflac Pre-Tax Pay Period: 1/8/2021	10-0225	120.18
4	Aflac		01/08/2021	63-02	Aflac After Tax Pay Period: 1/8/2021	10-0225	24.90
Total 4:							290.16
6							
6	Colorado Dept of Labor		12/25/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	88.69
6	Colorado Dept of Labor		01/08/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	90.15
Total 6:							178.84
9							
9	Colorado Dept of Revenue		12/25/2020	77-00	State Withholding Tax Pay Period: 12/	10-0217	876.00
9	Colorado Dept of Revenue		01/08/2021	77-00	State Withholding Tax Pay Period: 1/8	10-0217	953.00
Total 9:							1,829.00
31							
31	Mutual of Omaha		01/08/2021	51-01	Group# MOORetirement Plan Pay P	10-0220	496.44
31	Mutual of Omaha		01/08/2021	51-01	Group# MOORetirement Plan Pay P	10-0220	962.93
31	Mutual of Omaha		01/08/2021	51-02	Group# MOO Loan Payment Pay Pe	10-0220	336.56
Total 31:							1,795.93
33							
33	FPPA - Fire & Police Pensi		01/08/2021	50-00	FPPA Pay Period: 1/8/2021	10-0219	1,149.54
33	FPPA - Fire & Police Pensi		01/08/2021	50-00	FPPA Pay Period: 1/8/2021	10-0219	849.66
33	FPPA - Fire & Police Pensi		01/08/2021	90-00	Death & Disability Pay Period: 1/8/20	10-0219	299.88
Total 33:							2,299.08
70							
70	Rocky Mountain HMO		12/25/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		12/25/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	4,158.60
70	Rocky Mountain HMO		12/25/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		12/25/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	565.83
70	Rocky Mountain HMO		12/25/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		12/25/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	4,156.59
70	Rocky Mountain HMO		12/25/2020	60-04	RMHMO - Vision Pay Period: 12/25/2	10-0223	48.83
70	Rocky Mountain HMO		12/25/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98

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Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		12/25/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02
70	Rocky Mountain HMO		01/08/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		01/08/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		01/08/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		01/08/2021	60-04	RMHMO - Vision Pay Period: 1/8/202	10-0223	48.85
70	Rocky Mountain HMO		01/08/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
Total 70:							11,553.54
71							
71	The Harford		12/25/2020	65-01	Group#013307460001 Hartford Basic	10-0226	27.56
71	The Harford		12/25/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	31.80
71	The Harford		12/25/2020	65-03	Group#013307460001 Hartford Disab	10-0226	110.80
71	The Harford		01/08/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	31.81
Total 71:							201.97
73							
73	Delta Dental of Colorado		12/25/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.92
73	Delta Dental of Colorado		01/08/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.99
Total 73:							629.91
75							
75	VSP Insurance CO (CT)		12/25/2020	60-04	RMHMO - Vision Pay Period: 12/25/2	10-0223	71.07
75	VSP Insurance CO (CT)		01/08/2021	60-04	RMHMO - Vision Pay Period: 1/8/202	10-0223	71.08
Total 75:							142.15
Grand Totals:							24,359.13

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1/12/2021

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

AGENDA SUMMARY FORM

	2020 Sanitary Survey Follow-Up #3
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Summary: Monthly update on progress of addressing deficiencies and violations reported in the 2020 sanitary survey.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

2020 Water Treatment Plants Sanitary Survey Update #3 –01/22/2021

In order of notation, beginning on page 2 of the Sanitary Survey.

Highlighted numbers to be completed by 2/5/2021

SIGNIFICANT DEFICIENCIES:

1. **T901 - Cross Connection - Clock Water Treatment Plant COMPLETE**
 - 1” RPZ has been received and installed, waiting to have it tested
 - 12/15/2020 – testing scheduled
 - Testing complete – Submitted to CDPHE 1/22/2021

2. **T119 - Clock Operation COMPLETE**
 - Working with WestWater Engineering regarding location of operation valves and ordered parts to expose block and bleed assembly
 - WestWater unable to assist. Contacted PALL (software company) submitted pictures of block and bleed valves and sent CIP process to CDPHE
 - Established daily and weekly logs to be completed and submitted to Health Department
 - Created Google folder with CDPHE to share information

3. **T119 - Lamborn WTP COMPLETE**
 - ordered parts to expose block and bleed assembly

4. **F310 - Lamborn 2 Million Tank COMPLETE**
 - Completed – Supplied photo evidence of the duckbill valve on overflow pipe to inspector.

5. **F310 -.5 Million Tank COMPLETE**
 - 12-inch cap ordered from Winwater Works to fully disconnect and cap abandoned tank.
 - Part received. Locates called for. Installation to be completed no later than 12/31 – waiting for clearing in weather

6. **R514 – Monitoring & Recordkeeping and Data Verification**
 - Began process utilizing the CDPHE monitoring plan wizard
 - Continuing to upload information. In meantime CDPHE requested submit sample site map. Substantially complete. Required completion date February 5, 2021

VIOLATIONS:

1. **R520 – Monitoring & Recordkeeping and Data Verification COMPLETE**
 - Moving to electronic shared data collection and storage via Google Docs spreadsheets

2. R531 – Monitoring & Recordkeeping and Data Verification COMPLETE

- Completed – the correct reagent was being used and tested at same level of inspector. Noted was the manufacturer expiration date had passed. The expired reagent has been disposed of and replaced.

3. M613 – Management

- 2019 BPCCC showing new backflow will be submitted as soon as testing is completed Required completion date February 5, 2021 – (This is the testing for #1 T901)
- Annual report submitted to CDPHE for review and compliance. Following review, will be submitted for completion.
- CDPHE will approve following completion of #1 Significant Deficiencies and bullet #3 Violations.

RECOMMENDATIONS:


1. T995 – Treatment Clock YWTP01
 - Check with CDPHE when bringing 1MG Water Plant Back Online
2. 0997 – Operator
 - Scheduled for test – to be completed by March 31, 2021
 - Due to COVID, testing locations modified, scheduling with remote proctor for testing. Will be completed by deadline.

Wastewater Unpermitted Discharge

- Discharge permit – added proof of no permit required notification to water plant documents

Tier 3 notifications will be sent upon completion of M613.

AGENDA SUMMARY FORM

	Administrator Evaluation Results
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Summary: Results from the Town Council Town Administrator 6-month evaluation.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

FINAL 2020 EVALUATION

CORINNE FERGUSON
TOWN ADMINISTRATOR

January 12, 2021

This evaluation covered the final three months of the calendar year, 2020.

The Town Administrator has displayed many positive qualities during this period, among which are her communications, her professionalism, and her response to emergencies and other challenges. Also noted were her positive attitude and her responsiveness to the Board and public.

The area identified where she needs improvement was in staff management and communication of that management. Her most recent letter to the Board about her actions with staff was greatly appreciated.


While many goals were included in the written evaluations, the Board narrowed their list to four main goals, the first of which was considered the most important:

1. Address findings and shortcomings in Public Works and make corrections to ensure the proper operation and maintenance of the Town's infrastructure.
2. Complete the Master Plan
3. Continue with financial oversight including reporting, communication and cost control
4. Address water issues as a priority, including outstanding water taps and implementation of findings of water studies.

The Board addressed the educational direction of the Town Administrator. They stated that they preferred Corinne to focus her education on specific training for the responsibilities of her job rather than the achievement of a bachelor's degree.

The Board overwhelmingly expressed a great deal of confidence in the performance of the Town Administrator. In response to that, the Board discussed offering her a two-year contract, beginning January 1, 2021 and ending December 31, 2022.

AGENDA SUMMARY FORM

	Town Administrator Amended Contract
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Summary: Amended contract to extend term to December 31, 2022.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

EMPLOYMENT AGREEMENT

This Employment Agreement (this "Agreement") dated this ___ day of January 2021, is by and between the Town of Paonia, a Colorado statutory municipality, located in the County of Delta, State of Colorado ("Town"), and J. Corinne Ferguson ("Ms. Ferguson"), whose address is 224 Dorris Avenue, Paonia, CO 81428.

RECITALS

- A. Ms. Ferguson is currently the Town Clerk for the Town of Paonia; and
- B. Pursuant to a June 9, 2020 Employment Agreement, Ms. Ferguson is the Town Administrator for the Town of Paonia; and
- C. The June 9, 2020 Employment Agreement is set to expire May 31, 2021; and
- D. The Town, by and through its Board of Trustees, has elected to extend the employment of Ms. Ferguson as Town Administrator to December 31, 2022; and
- E. Ms. Ferguson is willing to serve as continue Town Administrator;
- F. The employment and services of Ms. Ferguson as Town Administrator is subject to the terms of this Employment Agreement.

NOW THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1: Term

- A. This Agreement shall commence on January 1, 2021 and continue until December 31, 2022.
- B. Notwithstanding anything to the contrary within this Agreement, Ms. Ferguson, as Town Administrator/Town Clerk, shall be deemed to be an employee at will, and nothing in this Agreement shall prevent or otherwise interfere with the right of the Town Board of Trustees to terminate the services of Ms. Ferguson as the Town Administrator at any time, subject only to the applicable provisions of this Agreement. Likewise, nothing in this Agreement shall prevent or otherwise interfere with the right of Ms. Ferguson to resign at any time as the Town Administrator. Should Ms. Ferguson's role as Town Administrator be terminated, Ms. Ferguson will revert to her role as Town Clerk, and her salary will thereafter be adjusted accordingly. Termination of Ms. Ferguson as Town Administrator shall not automatically be grounds for termination of Ms. Ferguson as Town Clerk.

- C. This Employment Agreement is renewable at the sole discretion of the Town Board. Any proposed changes to the agreement shall be provided to Ms. Ferguson for her concurrence on or before December 1st of each expiration year.

Section 2: Duties and Authority

- A. The Town agrees to employ Ms. Ferguson as Town Administrator and Town Clerk to perform the functions and duties in accordance with the Paonia Municipal Code and the Job Description, attached to this Agreement as **Exhibit A**, and to perform other legally permissible and proper duties and functions as prescribed by Colorado State statute as well as the Board of Trustees from time to time.
- B. While serving as Town Administrator, Ms. Ferguson shall continue to serve as the Town Clerk for the Town, in accordance with her current job description and as prescribed by the Town Code.
- C. Ms. Ferguson as Town Administrator shall not oversee the Chief of Police. There is an inherent conflict of interest as Ms. Ferguson is married to Town Chief of Police Neil Ferguson. For so long as Ms. Ferguson is serving as Town Administrator, the Chief of Police shall report directly to the Mayor of the Town and shall not report to the Town Administrator.

Section 3: Compensation

- A. Base Salary: The Town agrees to pay Ms. Ferguson a monthly base salary of Six Thousand Four Hundred Thirteen Dollars and Thirty-Four Cents ("Base Salary"). Salary shall be paid periodically on the same regular paydays applicable to all other Town employees.
- B. Employees Benefits: During the term of this Agreement, and thereafter when specifically provided herein, Ms. Ferguson, in addition to the Base Salary provided for in Section 3, shall have and be entitled to receive from the Town the following employee benefits:
- i. Personal Time Off (PTO) to the extent such is provided for under the Town's employee benefit package;
 - ii. Disability coverage to the extent such is provided for under the Town's employee benefit package;
 - iii. Health, dental and vision benefits to the extent such is provided under the Town's employee benefit package;
 - iv. Payment of 95% of costs of the health insurance plan of the Town Administrator;
 - v. Life, accidental death, and dismemberment insurance to the extent such is provided under the Town's employee benefit package; and

- vi. Retirement benefits on the same basis as all other non-police, full-time employees of the Town.
- C. General Business Expenses: During the terms of this Agreement, the Town shall cover the following general businesses expenses incurred by Ms. Ferguson as Town Administrator:
- i. For the purposes of attending to Town Business during the winter months, the Town shall provide the Ms. Ferguson with access to a Town owned four-wheel-drive vehicle which may be used for attending to Town Business outside the limits of the Town.
 - ii. The Town agrees to support at least two (2) CML administrator training options, if offered by CML at no cost, in the next twelve months.

Section 4: Performance Review

- A. The Personnel Committee shall complete a performance review of The Town Administrator/Town Clerk on or before January 1, 2022 and report its findings to the Mayor and Board of Trustees at the next regular meeting of the Town Board.

Section 5: Termination and Severance

- A. For the purpose of this Agreement, termination shall occur when:
 - i. The majority of the Board of Trustees votes to terminate the Town Administrator at a duly authorized public meeting and provides a minimum of thirty (30) days' written notice to the Town Administrator, or
 - ii. Breach of contract is declared by either party, and provided a cure is not met within thirty (30) days by either the Town Administrator or the Town, with written notice of a breach of contract shall be provided in accordance with the provisions contained herein, or
 - iii. Cause as determined by the Board of Trustees.
- B. Cause under this Agreement shall include, but not be limited to, the following:
 - i. Failure to comply with applicable material provisions of the Paonia Municipal Code or the Town of Paonia Employee Resource Guide;
 - ii. Disclosure of confidential information, documents or correspondence without authorization;
 - iii. Indulging in repeated offensive conduct or abusive conduct directed at Town employees or members of the public;

- iv. Failure to comply with applicable provision of the standards of conduct for local governmental officials contained in C.R.S. § 24-18-101 to 24-18-206;
 - v. Any conduct that results or could result, in the reasonable judgment of the Town, in the conviction of a felony or crime involving fraud, theft, or misappropriation; or
 - vi. Failure to perform job duties following prior written notice, or conduct which constitutes insubordination or dereliction of duties, in either case in the reasonable judgment of the Board of Trustees.
- C. In the event Ms. Ferguson is terminated without cause as Town Administrator, during the term of this Employment Agreement, she shall be entitled to three (3) months' severance pay.

Section 6: Resignation

The Town Administrator may elect to terminate this Agreement without cause by giving the Town written notice of her intention to terminate. The Town Administrator shall not be entitled to any severance if she makes such an election. Such notice shall specify a termination date that shall not be less than thirty (30) days from the date the notice is given. Unless otherwise agreed in writing by both parties, the Town Administrator shall continue to perform the duties of the Town Administrator, as described herein, on a full-time basis until the termination date specified in the notice. The Town Administrator shall continue to receive compensation and benefits herein provided for so long as she continues to perform such duties. All compensation and employee benefits shall cease to accrue on the termination date or upon such earlier date when the Town Administrator is no longer performing the duties of her office as described herein.

Section 7: Hours of Work

The Town expects and the Town Administrator agrees that the Town Administrator's hours of employment must be flexible and sometimes will be long and irregular. The Town Administrator's duties hereunder will often require her attendance at and participation in meetings and other functions which occur during evening hours and occasionally on weekends. The Administrator understands and agrees that she will not be entitled to overtime pay, or any other form of financial remuneration over and above the Base Salary and benefits provided for herein with respect to the performance of her duties and her long hours of service hereunder, and that she shall be deemed an "exempt" employee under the provisions of the Fair Labor Standards Act. Given Ms. Ferguson's service as both Town Administrator and Town Clerk, she shall also be considered an "exempt" employee while serving as the Town Clerk.

Section 8: Outside Activities

Notwithstanding Ms. Ferguson’s service as the Town Clerk, the employment provided for by this Agreement shall be the Town Administrator's sole employment.

Section 9: Indemnification

The Town Administrator shall be defended and indemnified in her actions undertaken in her official capacity as Town Administrator pursuant to all insurance coverages maintained by the Board and pursuant to the terms of the Colorado Governmental Immunity Act. The Town Administrator shall, however, not be indemnified for any act or omission that is willful and wanton, as those terms are defined under the Colorado Governmental Immunity Act.

Section 10: Bonding

Town shall bear the full cost of any fidelity or other bonds required of the Town Administrator under any law or ordinance.

Section 11: Other Terms and Conditions of Employment

The Town, only upon agreement with the Town Administrator, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Town Administrator, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Municipal Code or any other law.

Section 12: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- (1) TOWN: Town of Paonia
c/o Mayor
P.O. Box 460
Paonia, CO 81428
- (2) EMPLOYEE: J. Corinne Ferguson
224 Dorris Avenue
Paonia, CO 81428

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 13: General Provisions

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Town and the Town Administrator relating to the employment of the Town Administrator by the Town. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this Agreement during the term of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.
- B. Binding Effect. This Agreement shall be binding on the Town and the Town Administrator as well as their heirs, assigns, executors, personal representatives and successors in interest.
- C. Effective Date. This Agreement shall be effective January 1, 2021.
- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.
- E. Waiver. The waiver by either party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.
- F. The parties agree and acknowledge that in the event of a dispute concerning this Agreement or the Interim Town Administrator's employment, venue for any such dispute shall be proper in Delta County District Court. Further, the parties agree that prior to becoming involved in any litigation regarding this Agreement or the Interim Town Administrator's employment, they shall first attend mediation to attempt to resolve any such dispute and use their best efforts to resolve the same. To the extent mediation fails and/or litigation ensues, the party that substantially prevails shall be entitled to full reimbursement of all reasonable legal fees and costs, including expert and attorney's fees if any, whether related to mediation or litigation.

NOW THEREFORE, the Board of Trustees approves this Agreement at a regular meeting of the Board of Trustees this 26th day of January 2021.

TOWN OF PAONIA

By: _____
Mary Bachran, Mayor

Signatures continued on next page.

TOWN ADMINISTRATOR

By: _____
J. Corinne Ferguson,
Town Administrator

Attest: _____
Amanda Mojarro
Deputy Town Clerk

EXHIBIT A - FINAL

TOWN OF PAONIA

JOB DESCRIPTION

TOWN ADMINISTRATOR/TOWN CLERK

Department: Administration
 FLSA Status: Exempt
 Reports To: Mayor & Board of Trustees
 Directly Supervises: Department Heads and indirectly all Town Staff except the Town Attorney, Police Chief and Municipal Judge

General Statement of Duties -

At the pleasure of the Board of Trustees, this position is the Chief Administrative Officer of the Town and serves as Town Clerk. Under the general supervision of the Mayor, directs and coordinates the day-to-day activities of all departments, department heads and employees of the Town of Paonia. Exercises authority (including appointment and removal) over all other management, supervisory, professional, technical, clerical and other staff. Insures proper implementation of elections, processing of liquor licenses, records management and Board meeting documents.

Essential Functions –

Essential functions of the position include, but are not limited to:

- Statutory Mandated Clerk Duties;
- Performs a wide variety of functions to facilitate the administrative operations of the Town;
- Attends all Board meetings, participates in discussion and makes recommendations to the Board;
- Assists Mayor in the development of agendas for all meetings;
- Serves as Human Resources Officer, unless otherwise assigned;
- Prepares and submits annual Town budget in compliance with Colorado budget laws;
- Manages staff to obtain effective and efficient use of budgeted funds, personnel, materials facilities and time;
- Ensures proper administration and execution of the Paonia Municipal Code, of agreements and contracts executed by the Town and all other policies, rules and regulations as approved by the Board of Trustees;
- Manages, directs and develops systems for long-range planning and prioritization of projects and programs. Develops and implements the Comprehensive Plan for the Town;
- Works with legal counsel with regard to legal issues involving the Town;
- Serves as principal public relations, public information and intergovernmental affairs officer for the Town. When directed, represents the Town at meetings with federal, state and other local government officials;
- Oversees all Town purchases and approves major purchases of goods and services;
- Reviews and makes recommendations on all applications for development, subdivisions, special use permits, annexations and other community development activities;
- Oversees the coordination and management of all Town-sponsored events; the review and permitting of privately-sponsored special events on Town-owned property and the provision of Town services as may associated with said events;

EXHIBIT A - FINAL

- Oversees all professional and consulting service agreements entered into by the Town, including engineering, architectural, financial, planning & zoning, human resources, etc.;
- Conducts regular staff meetings to establish project priorities and to ensure the coordination of such information between staff and the Board of Trustees;
- Prepares special reports and provides analysis and evaluation as directed by the Board;
- Develops and supervises grant applications and awards.

Required Knowledge, Skills and Abilities –

Knowledge of:

- Modern practices and principles of public administration;
- The workings, laws and regulations affecting the operation of municipal government;
- Research methods and practices, sources and availability of information;
- Modern municipal public finance administration and practices;
- Fiscal and other laws specific to Colorado such as GASB, TABOR and the Gallagher Amendment;
- Risk management and insurance issues;
- Employment laws such as FLSA, ADA, HIPPA, COBRA, Worker's Compensation, Unemployment and the Family Medical Leave Act; and
- Federal, State and local laws and ordinances regulating the Town's operations.

Skilled in:

- Preparing and presenting written and oral reports; and
- Communicating effectively with a wide variety of people, including the Board of Trustees, department heads, employees and representatives of other governmental agencies.

Ability to:

- Plan and coordinate a variety of problem-solving and fact-finding projects;
- Explain and interpret Town policies, procedures and functions;
- Establish realistic goals and priorities and attain them;
- Maintain effective working relationships with the public, media, Board, employees and citizens;
- Learn and retain technical and complex information, terminology, policies and procedures;
- Maintain composure under difficult situations;
- Communicate with personnel and the public in a tactful and courteous manner in face-to-face, one-on-one settings, in group settings, telephonically, electronically and in writing;
- Prepare and present ideas and findings clearly and concisely in written, oral and graphic form using proper sentence construction, punctuation and grammar;
- Carry out complex oral and written instructions;
- Research and prepare complex reports;
- Work well independently and with others to establish and attain objectives;
- Ensure accountability within the organization; and
- Organize workflow and manage time effectively.

Required Physical Capabilities –

EXHIBIT A - FINAL

While performing the duties of the job, the employee is regularly required to sit, talk, hear and occasionally lift and carry up to 20 pounds. The employee is regularly required to see, using close and medium range vision. The employee is often required to work with and around standard office equipment.

Working Environment –

The essential duties/activities of this position are performed in a variety of locations with exposure to differing exterior and interior environments.

Material and Equipment Directly Used –

Desktop and/or laptop/notebook computer with email, Microsoft Office software, writing utensils, calculator, desk calendar/appointment book or scheduling software and cell phone/telephone with voicemail.

Additional Requirements –

Requires travel to off-site locations for meetings, appointments, conferences and trainings. Must possess a valid Colorado driver’s license and have an acceptable driving record.

Education and Experience –

Bachelor’s degree in Public or Business Administration or a similar field; five (5) years of progressively responsible experience in government and/or business with a minimum of three (3) years of working in local government administration, finance, planning or similar area; or any combination of education and experience.

The Town of Paonia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee’s Signature

Supervisor’s Signature

Date

Date

AGENDA SUMMARY FORM

	<p>Regular Minutes: 11/24/2020 - Revised 1/12/2021</p>
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Summary:
Routine Board approvals.

Notes:

Possible Motions:
Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
November 24, 2020

RECORD OF PROCEEDINGS

The Special Meeting held via zoom on Tuesday, November 24, 2020, was called to order at 6:30 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at: <https://www.youtube.com/watch?v=JNoftzQNNts>

Roll Call

PRESENT

- Mayor Bachran
- Trustee Bear
- Trustee Budinger
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck

Approval of Agenda

Agenda Approval

- Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to approve the agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Announcements

COVID-19 - Review of Established Policies & Current Updates:

- Mayor Bachran briefly went over the COVID-19 protocols and guidelines.
- Delta County is in the yellow stage.
- Town Hall has put in place a new schedule of operation, increased sanitization, and remote office hours, as necessary.
- Resolution 2020-15 – local disaster order, resolution 2020-08 – recommendation of the use of face coverings, resolution 2020-06 – authorizing town administrator

to close certain facilities of the town, and COVID-19 response plan were included in the packet.

COGCC Update (Colorado Oil & Gas Conservation Commission):

- Trustee Knutson briefed the board members and the public on the COGCC update
- The report from the trustee Knutson about the COGCC was included in the packet.
- The rulemaking has been finalized.

Recognition of Visitors & Guests

Visitors & Guests:

- Community member Suzanne Watson made the following comments that she was concerned with how the posting for the meetings and notices of the agenda are handled and minutes not being completed in a timely way.
- Community member Page Smith made the following comments.
 - A system for public comment to be part of the record and included in the agenda packet, and a way to formally respond to the public comment in a public way.

Staff Reports

Administrator's Report:

- Submitted the COVID-19 and CDOT grants.
 - The next steps for the CDOT grant are to carry out the installation of bench seating, a bike rack at Town Hall, and the installation of the information sign at Poulos Park.
- The business and the North Fork Senior Connections grants have been processed.
 - 18 Business grants have been processed.
 - North Fork Senior Connections grants have been processed.
- In addition to the Municode has been made – municode docs will know show budgets, resolutions, policies, proclamation, and misc. docs.
- Trustee Pattison asked the following questions.
 - Status of the COVID-19 fund press release – Mayor is working on the press release.
 - Status of the scheduling a joint meeting with the board and planning commission in the works.
 - Status of the zoning and board of appeals on attorney's report.

Public Works report:

- Public Works Director Loberg was absent, and his report was included in the packet.

Police Report:

- Chief informed the board of a juvenile investigation.
- Installation of the mask signs was installed Friday, near the high school and the Highway, and got vandalized on Saturday.
- Installation of the car cameras in the works.

- A meeting is being scheduled to discuss animal control with the Hotchkiss Marshal and Delta County Chief.

Attorney Report:

- Franchise Agreement with Charter Communication is in the process.
- Worked on the minor subdivision with the Town Administrator.
- Attorney gave a summary regarding the board of appeals committee.
 - Clean up of the municipal code under chapter 2 – addressing the creation of the zoning board of appeals.
 - One board to be established to hear both zoning and building concerns and decision making on formal decisions of subdivisions.
 - Trustee Knutson is in favor of a combined zoning and planning board.
- Trustee Pattison is concerned regarding the status of the Colorado Code Consulting contract.
 - Attorney Nerlin stated the primary contact for CCC was out of town.
 - Provide an update at the next board meeting on December 15th regarding the outcome of the call between CCC and Attorney Nerlin
 - Will work with staff for a proposed solution regarding CCC and present at the next meeting on December 15th.

Disbursements

Treasurer’s Report:

- Reviewed disbursements and payroll
- Disbursements and account analysis were included in the packet.
- Continue to work on the 2021 budget.

Disbursements Report:

Motion by Trustee Knutson and seconded by Trustee Budinger and unanimously carried to approve the disbursements as provided.

Public comments:

- Community member Page Smith made the following comments.
 - The amount of pay that was paid out to the Finance Officer, Public Works Director, and Town Administrator was higher than normal.
 - Clarification was given – the amount was higher due to paying out hours not used for time off.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Regular Business

2021 Budget Public Hearing:

- Public Hearing opened by Mayor Bachran at 7:33 p.m. closed at 8:25 p.m.
- Discussion ensued on the balanced 2021 budget.
- The transmittal letter and a simplified budget book were included in the packet.

Board & Staff discussion points:

- Trustee Pattison made the following questions:
 - On page 54 of the packet – parks – Arbor Day & Tree City regarding a \$2 contribution per capita – Town Administrator Ferguson clarified the \$2 goes towards planting, removal, and care of the Towns trees.
 - Clarification on page 62 of the packet – water company agreements – The Town Administrator clarified that it was to update the memorandums and agreements of the water companies.
 - Suggested scheduling training on the budget in the future to have a better understanding.

Discussion ensued regarding employees' salaries and benefits.

- Trustee Meck would like to view the employees' salaries and their benefits in the budget.
- Mayor Bachran suggested including the salaries and benefits to Clear Gov.
- Town Treasurer King suggested to add as a group to not single or point out each employee.
- Trustee Knutson stated that salaries are public information and suggested to have the Finance Committee review the issue to figure out a solution.
- Finance Officer Jones stated that the individual salary increase is budgeted for the current employee and replacement. The addition of the individual salaries to the budget will be made.

Public comments:

Comments by community member Suzanne Watson:

- Suggested by taking out the words tedious process and significantly more on page 52.
- Concerned with the cost of tree care and suggested the tree removal process should be overseen by the Tree Board.

Comments by community member Thomas Markle:

- Presented a spreadsheet he created showing the new and old water base rates.
- Suggested removing duplicate base rates or lowering the water rates.
- Mayor Bachran stated that the increase is so that people would start to conserve water.

Comments by community member Page Smith:

- Suggested to use a table of contents and the salary table from budget 2019.

- Suggested adding narratives to the budget and reference the code as it was done in the 2019 budget.
- Finance Officer Jones clarified that the detail is in the budget book which is in the new budget program Clear Gov. The budget book that was included in the packet was a simplified paper document that did not include all the budget or details.

Clark’s End Minor Subdivision:

Discussion ensued regarding Lynn Mattingly’s minor subdivision Clark’s End. Trustee Meck recused herself from discussion and voting due to owning a neighboring property to the minor subdivision.

Board & Staff discussion points:

- Lynn Mattingly’s prior subdivision was denied on August 27, 2019, and brought back an alternative minor subdivision to the Town.
- The Town Administrators' report and application were included in the packet. With no issue noted.
- Trustee Johnson questioned the street lighting.
- Trustee Bear concerned with negativity from neighbors – letters were sent out to neighbors regarding the minor subdivision.
- Concerns regarding the cul- de - sac – Lynn Mattingly stated that the cul-de-sac will be paved, strictly for emergency vehicles, trash, and snow removal trucks.
- Concerns with the construction of the sidewalk and cul-de-sac as-builts will need to be provided and inspection will be needed.
- Concerns with fire hydrants – fire hydrants were placed when the water line was installed.
- Concerns with the current water moratorium. The water moratorium is for newly purchased taps and not for taps that were purchased before the water moratorium.

Public Comment:

- Two people were in favor of the minor subdivision.
- Community member Christina Pattison questioned the affordability of the units.
 - Lynn Mattingly stated the units are not affordable and are in the mid-range.

Motion made by Trustee Budginger, Seconded by Trustee Johnson, and carried 5 ayes and 1 abstained to approve the Clark’s End minor subdivision as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck			X	
Trustee Pattison	X			

Mayor Bachran				
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Charter Communication Franchise Agreement:

The discussion ensued regarding the revised franchise agreement with Charter Communications.

- Revised agreement includes the 3% and addition of the public access channel.

Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to approve the Charter Communications franchise agreement as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Ordinance 2020-10 – Regulation and Licensing of Marijuana Establishments

- Discussion ensued regarding the number of marijuana licenses allowed.
 - Suggestions were to limit the number of licenses to two locations.
 - Trustee Budinger suggested limiting the number of shops in town
 - Trustee Meck was not in favor of limiting the number of shops and suggested to restrict to 2 medical and 2 recreational shops.
- Discussion ensued regarding the process of the Marijuana application.
 - The Town Administrator stated the application review would be contingent upon approval by the Board and the State licensing.

Motion made by Trustee Budinger Seconded by Trustee Bear to limit the number of Marijuana licenses to 2 locations.

- The motion was withdrawn by Trustee Budinger.
- Discussion followed regarding limiting licenses to Marijuana shops in either having a recreational or medical license or both.

Public Comments:

- Community member Jere Lowe suggested creating a Marijuana authority one who will oversee and approve license and strike out the location restrictions under 6-4-100 of the ordinances.
- Community member Dale Cecil was concerned with the non-refundable fee.
- Community member Suzanne Watson stated the voters voted on the retail, not the cultivation.
- Several community members suggested to table the Marijuana ordinance and schedule a work session with a study group to discuss and get more information in setting regulations and licensing of marijuana establishments.

- Trustee Knutson was in favor of setting a work session with a study group to discuss the Marijuana ordinance.
- A community member Jere Lowe, Dale Cecil, and Rene Grossman would like to be apart of the study group in setting regulations and licensing of marijuana establishments.

Motion by Trustee Budinger, Seconded by Trustee Meck and unanimously carried to table Ordinance 2020-10 – Regulation and Licensing of Marijuana Establishments and set up a study group with local citizens.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Revised 2021 Budget Calendar-

- Discussion ensued by the board on setting the next meeting day and time.
- Mayor Bachran stated the Board of Trustees budget work session meeting is to meet on Tuesday, November 3rd at 2:30 pm

2020 Sanitary Survey Follow – Up”

- Trustee Meck reiterated the important points from her 2020 water treatment plan sanitary survey report.
- The Town Administrator stated the continued monthly reporting to the Board will happen until all deficiencies and violations are cleared.
- Trustee Pattison stated how will the tier 3 public notices be handled.
 - The Town Administrator stated that public notices will be mailed as 1 document.

Town Attorney Contract:

- Discussion ensued regarding the Town Attorneys' contract notice of termination. Agreement documents were in the packet.
 - Town Attorney Nerlin stated a provision will be provided of a 30-day termination notice.

Motion by Trustee Budinger, Seconded by Trustee Bear and carried with 5 ayes and 1 nay to approve the agreement with the addition that the law firm gives a 30-day termination notice.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			

Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson		X		
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Town Administrator Six-Month Review - Timeline:

- Administrators' goals as identified by the Board and the objectives set by the Administrator were in the packet.
- The public comment deadline is December 05, 2020.

Consent Agenda

Regular Minutes:

10/27/2020

Special Minutes:

11/03/2020

Motion by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to approve consent agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Mayor's Report

Mayor's Report

- Attended the North Fork Resource group – a group of schools in mental health.
- Continue sending CORA request to Delta County for COVID-19 numbers for Paonia.

Committee Reports

Finance & Personnel report:

- Suggestions on the budget process will be presented in writing at the next meeting.

Governmental Affairs & Public Safety report:

- Meeting December 7th at 3:00 pm

Public Works-Utilities-Facilities report:

- Nothing to report.

Tree Board:

- Nothing to report.

Adjournment

The meeting was adjourned by Mayor Bachran at 9:37 pm

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
January 12, 2020

RECORD OF PROCEEDINGS

The Regular Meeting held Tuesday, January 12, 2020, was called to order at 6:30 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at:

Roll Call

- PRESENT
- Mayor Bachran
- Trustee Bear
- Trustee Budinger
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck

Approval of Agenda

Agenda Approval

- Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to table the executive session.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Announcements

- Mayor Bachran announced the Christmas light winners and honorable mentions for 2020.
 - First place - 313 North Fork Ave.
 - Second place – 225 Clark Ave
 - Third place – 319 Poplar Ave
 - First honorable mention – 224 Dorris Ave.
 - Second honorable mention – 635 Shady Lane.

Visitors & Guest

- Thomas Markle stated his perspective regarding the cost of utilities and the reason he comes to the Board meetings.
- Page Smith commented on her preference to having the unfinished and new business back on the agenda and requested to not limit the times a person can make public input on an item, and thanked Public Works, Finance Officer, and the Administrator in preparation for the reports.

Staff Reports

Administrator’s Report:

- Investigating different methods for submitting public comments on agenda items to the Board of Trustees.
- Addressed the call forwarding to the staffs’ phones feature with Phonz Plus – This feature will be used should staff be out of the office.
- An updated draft of the sections of the master plan to be prospectively emailed to the Planning Committee and the Board of Trustees for feedback.
- The information sign to be installed at Poulos Park by end of the year.
- COVID-19 update.

- The administrator is evaluating ways to help businesses provided that the level of cases rises and enters into a red stage.
- The administrators’ written report was in the packet.

Public Works report:

- Bulk water station status update – currently being shipped and getting it scheduled for installation.
- The spillage report will be included in the next meeting packet.
- Discussed the rise in levels of ammonia at the sewer plant.
- High School meter installation was rescheduled for February.
- Discussed the best procedures for street maintenance.
- Trustee Bear would like a list of all the water taps.
- Public Works Director’s written report was in the packet.

Police Report:

- Ordered the new police vehicle and will be arriving next week.
- Police Officers are taking special training.
 - Trustee Johnson would like a list of training that the officers are getting done.
- Police Officers have been doing a lot of traffic control.
- Trustee Knutson was concerned about vehicles being left on the streets for extended periods.
 - Chief explained that after 72 hours the vehicle becomes abandoned.
- Trustee Meck was concerned about snow shoveling the sidewalks.
 - Chief explained that the police officers will be red tagging those who do not shovel their sidewalks.

Attorney Report:

- Update on the case of Erick Pace, the Ditch Company, and the Building contract will be in the attorney's report for the following board meeting.

Disbursements

Treasurer’s Report:

- Reviewed disbursements and payroll – documents were included in the packet.
- The Finance Officer’s report was included in the packet.

Disbursements Report:

Motion by Trustee Budinger and Seconded by Trustee Knutson and unanimously carried to approve the disbursements as provided for the end of the year (2020).

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Motion by Trustee Budinger and Seconded by Trustee Knutson and unanimously carried to approve the disbursements as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Regular Business

Resolution 2021-01 Public Posting:

- Annual update of public posting place and newspaper of record.
- Required by State Statute to designate a public posting place and the official publication of newspaper circulation.
- Public posting places: Town Hall, 214 Grand Ave, Paonia, Colorado
- The official publication of newspaper circulation: Delta County Independent (DCI), Delta County, Colorado
- Resolution 2021-01 – designation of public place for posting if notices, was included in the packet.

Board & Staff discussion points:

- None.

Public Comment:

- None.

Motion made by Trustee Bear, Seconded by Trustee Meck and unanimously carried to approve Resolution 2021-01 – designation of public place for posting if notices.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Paonia Tree Board Appointments:

- Per Ordinance 2020-05 Article 7 Section, 2-7-20 – the Tree Board will consist of a minimum of two (2) and a maximum of six (6) volunteer community members.
- The Tree Board has two (2) open positions.
- The Town received four (4) applications/letters of interest from – Paula Martin – current Board chair, Greg Hottinger, Moriah Whoolilurie, and Roger Brail current member. Their application/letters of interest were included in the packet.
- If one of the members does not get elected to serve on the Tree Board and wishes to, they can serve as an ex-officio member.
- Each applicant received the chance to speak.

Motion made by Trustee Meck, Seconded by Trustee Knutson and unanimously carried to appoint Paula Martin Board chair, Greg Hottinger, and Moriah Whoolilurie to the Tree Board.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Advisory Water committee – Term Limits:

- Discussed setting up the staggered terms of the newly created and appointed committee members of the Advisory Water Board and referenced Ordinance 2020-09, Section 2-10-20 (3) of the Town code.
- The Administrator suggested staggering the initial three (3) year terms with one (1) expiring each year for the first three (3) years to end in August and randomly draw names to determine whose term ends within the three (3) year term.

Motion made by Trustee Bear, Seconded by Trustee Budinger, and unanimously carried to approve Public Works draw the names of the newly appointed members by random, ending/beginning their terms in August, and have the results be published at the next meeting.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Ordinance 2021-TBD Outdoor Lighting Regulations:

- Discussion ensued by Dark Skies member Aaron Watson regarding the request to approve the draft ordinance.
- The recommended draft Ordinance was included in the packet with the Clerk's notes.
- By approving the ordinance Mr. Watson stated that this would qualify Paonia as an International Dark Sky Community.

Board & Staff discussion points:

- Trustee Bear was concerned about who will be enforcing the Ordinance.
 - Mr. Watson stated that would be the Boards decision to make.
- Trustee Meck stated that she would be interested in hearing from the Municipality of Ridgway regarding their dark sky ordinance.
- The Administrator commented on the security lighting that some businesses have to adhere to.
 - Suggested to have security lighting exempt from the ordinance.
- Trustee Pattison suggested clarifying some of the languages under 6-5-2 definitions number five (5)
- The Board commented on the next steps that should be taken are to revise and edit the draft ordinance and then send it to the Dark Sky Committee for a review then bring it back to the Board for final review.

Public Comments:

- Suzanne Watson was concerned about light trespassing on private property and needs to be addressed in the ordinance.

Motion made by Trustee Budinger, Seconded by Trustee Knutson, and unanimously carried to send draft ordinance to Dark Skies Committee for update to include suggestions provided and bring back to the Board.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Consent Agenda

Regular Minutes: 11/24/2020, 12/15/2020.

Special Minutes: 12/28/2020

Liquor License Renewal: Aspen Yoga Inc dba Loui's Pizza My Heart.

- Minutes and Liquor License renewal documents were included in the packet.

Motion by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to approve the consent agenda as presented with modification to the November 24, 2020 minutes.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Mayor’s Report

Mayor’s Report

- Mayor Bachran was invited to.

Finance & Personnel report:

- Checking signing January 13, 2021, at 10:00 am for check signing.

Governmental Affairs & Public Safety report:

- Met 1/11/2021 via zoom.
- Meeting 02/08/2021 at 6:00 p.m. via zoom
- Discussed Back the Badge
- Addressed the Let’s Talk session about ADR’s via zoon on 1/14/2021 at 6:00 p.m.

Public Works-Utilities-Facilities report:

- Meeting on 1/20/2021 at 9:00 a.m.

Tree Board:

- Arbor Day conference held on the 10th and 14th of February via zoom.

Executive Session

- Entered at:
- Returned to open meeting at:
- No action was taken.

Motion by Trustee Bear, Seconded by Trustee and unanimously carried to enter into an executive meeting - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specific to Town Administrator 6-month review. And for a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); specific to Eric Pace v. Town of Paonia.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Adjournment

The meeting was adjourned by Mayor Bachran at 8:19 pm

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

Colorado Epidemiology and Hospitalization Update January 22, 2021

COVID variant b.1.1.7

- 6 confirmed cases in CO
- Possibly 1% of all cases
- May be the primary variant in the US by March
- Data are coming in that it may be a more deadly strain than the current one – very preliminary
- Other variants from Brazil and South Africa may cause other effects – No hard data yet

Positive test 7 Day Moving Average

- Trending down across the state, hospitalizations as well
- Delta County still in the red zone
- Other counties moving to orange, green and blue
- Projected to return to summer 2020 transmission levels by late April
- If we want to keep on this trend, MUST continue to wear masks and social distance
- Masking and social distance are more important than the vaccine at this time

Vaccine update

- Focus is still on vaccinating everyone 70+, health care workers and first responders
- Will remain in the phase until end of February
- Moving to essential front line workers by May
- CDPHE is instituting online registration for vaccine scheduling and phone banks
- Still only finding out how much vaccine the state gets on a weekly basis
-

Colorado Local Government Coordination Call January 20, 2021

P-EBT

- Meals for kids when not in school
- Has been refunded and will be opening again

New Federal Stimulus

- Includes money for water utility assistance for low income households
- Similar to the LEAP program
- Will come through CDPHE
- Not running yet

CVRF

- There is still money available for utility relief for businesses
- Need to go through county (if they still have funds)

Region 10 Economic Recovery Meeting January 20, 2021

Matt Skinner with Colorado Flights tourism update

- Looking at a K-shaped recovery model
- Stable businesses like manufacturing and basic needs retail doing well
- Tourism has taken a big hit
- Economic recovery for high wage jobs good – only a 0.8% reduction
- Mid-wage jobs ok – 5.7% reduction
- Low wage jobs very hard hit – 19.7% reduction
- Demand for outdoor experiences will continue
- Lots of interest in businesses moving west
- 2nd home-owners stayed through the season and pumped a lot of money into the economy and philanthropy, need to find a way to move them more into the communities

Economic incentives:

- Montrose was funded for a DOLA REDI grant for dining dollars
- You could buy in coupons for restaurant dining in increments of \$10 and they would be worth \$20
- Funded by the grant, matching funds the purchase of the coupon

New Training Opportunities – 3 most requested topics

- Number one concern is workforce housing
 - All areas of Region 10 are seeing same problems as Paonia
 - People with money coming in and paying top dollar for houses
 - Driving up the cost of homes and reducing number of rentals
 - How to counteract NIMBY-ism
 - Appropriate title for projects (e.g. deed restricted, or workforce, or attainable)
 - If you can build it, most objections stop when people see what is actually going on not what they fear
- Remote workers
 - Supporting them in the community
 - Housing
 - Co-working space
- Government support for businesses

AGENDA SUMMARY FORM

	Finance & Personnel Governmental Affairs & Public Safety Public Works-Utilities-Facilities Tree Board
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Summary:


Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

AGENDA SUMMARY FORM

	<p>For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia and Procedural Matters</p>
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Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran: